

District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2221
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 17, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Third Year Renewal of Three-Year Contract
Bid #10-024-VJ Print Center Paper
Mac Papers, Inc.

On May 5, 2009, official action (attached) was taken to award the above-referenced bid to Mac Papers, Inc. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The second year of the agreement will expire on June 30, 2011.

Considering services have been satisfactory, Mac Papers, Inc. was contacted to verify their willingness to enter into the third year of the agreement. As such, Mac Papers, Inc. has agreed in writing to enter into the third year of the contract. The third year of the contract will cover the period of July 1, 2011 through June 30, 2012. At this time it is my recommendation to enter into the third year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments



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March 31, 2011

BID RENEWAL REQUEST
BID #: 10-024-VJ
BID TITLE: Print Center Paper
VENDOR: MacPapers, Inc.

Yes, I agree to renew **BID 10-024-VJ**, for the third year under the same terms and conditions as the existing contract. The third year will begin on **July 1, 2011** and expire on **June 30, 2012**.

No, I do not agree to renew **BID 10-024-VJ**.

Company Name: MacPapers, Inc.

Signature: _____

Date: 4-1-11

Typed Name and Title: Mario Rodriguez

Telephone (w/area code): 813-247-3461

Fax Number (w/area code): 813-248-6926

DATE DUE: **PLEASE FAX TO PURCHASING NO LATER THAN APRIL 8, 2011.**

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: Vickie Jones, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2226 (PHONE) (813) 794-2713 (FAX)



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352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 1, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #10-024-VJ Print Center Paper
Mac Papers, Inc.

On May 5, 2009, official action (attached) was taken to award the above-referenced bid to Mac Papers, Inc. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The first year of the agreement will expire on June 30, 2010.

Considering services have been satisfactory, Mac Papers, Inc. was contacted to verify their willingness to enter into the second year of the agreement. As such, Mac Papers, Inc. has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of July 1, 2010 through June 30, 2011. At this time it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments



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727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 17, 2010

BID RENEWAL REQUEST

BID #: 10-024-VJ

BID TITLE: Print Center Paper

VENDOR: MacPapers, Inc.

Yes, I agree to renew BID 10-024-VJ for the second year under the same terms and conditions as the existing contract. The second year will begin on July 1, 2010 and expire on June 30, 2011.

No, I do not agree to renew BID 10-024-VJ.

Company Name: MacPapers, Inc.

Signature: _____

Date: 5-17-2010

Typed Name and Title: Mario Rodriguez

Telephone (w/area code): 813-247-3461

Fax Number (w/area code): 813-248-6926

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN MAY 19, 2010.

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: Vickie Jones, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2226 (PHONE) (813) 794-2713 (FAX)

District School Board of Pasco County Bid Recommendation

Bid Title	Print Center Paper – Graphic Services	Number of Vendors Notified	57
Bid Number	10-024-VJ	Number of Bids Distributed	17
Date Solicited	March 25, 2009	Number of Vendors Bidding	1
Date Opened	April 22, 2009	Number of Formal “No Bid” Responses	0
Date Board Presentation	May 5, 2009	Funding Source	General Funds
Total Savings	\$14,170.93	Grand Total of Bid	Estimated Total \$300,000

Recommendation:

Recommend acceptance of bid from MacPapers, Inc., per the attached tabulation sheet.

Term of Contract:

This is a three-year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on July 1, 2009 through June 30, 2010.

Notations and Exceptions:

Although only one bid was received, the pricing structure was deemed competitive based on the pricing structure of the previous bid and current wholesale pricing. The estimated savings was calculated using last year's purchase volume at current wholesale pricing less the bid percentage discount.

Prices and discounts will remain firm and in effect throughout the contract period, however; suppliers may submit an updated published price list on a quarterly basis.

Offers from the vendor listed herein is the only offer received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Jerry Maciaszek, Graphic Services Manager

Bids Prepared By:

Vickie Jones, Buyer Assistant

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent Date/Time: April 29, 2009 10:55:00

District School Board
of Pasco County

MAY 05 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: April 22, 2009 @ 2:30 PM		Mac Papers Inc.
BID TITLE: Paper - Print Center		1701 North 50th Street
BID # 10-024-VJ		Tampa, FL 33619
		813-247-3461
ITEM#	DESCRIPTION	UNIT PRICE
Group I	Flat Paper	
	1 - Carton	45%
	4 - Carton	45%
	16 - Carton	45%
	Up-Charge, if any for shuttle costs/other branches	0.00
	Up-Charge, if any for mill delivery	0.00
Group 2	Cut Paper	
	1 - Carton	42%
	4 - Carton	42%
	16 - Carton	42%
	40 - Carton	42%
	Up-Charge, if any for shuttle costs/other branches	0.00
	Up-Charge, if any for mill delivery	0.00
		0.00
Group 3	Envelopes Papers	
	1 - Carton	30%
	4 - Carton	30%
	16 - Carton	30%
	40 - Carton	30%
	Up-Charge, if any for shuttle costs/other branches	0.00
	Up-Charge, if any for mill delivery	0.00
Group 4	NCR Paper	
	1 - Carton	66%
	4 - Carton	66%
	16 - Carton	66%
	Up-Charge, if any for shuttle costs/other branches	0.00
	Up-Charge, if any for mill delivery	0.00
	Restocking fee if District placed order was incorrect	10%
	Flat rate for split carton fee	0.00

District School Board
 of Pasco County
MAY 05 2009
 Board Approved