



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2221
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 7, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/SMB*

RE: Requesting Permission to Piggy-back Wesley Chapel High School
Pictures RFP #09-134-VJ
For River Ridge High School, Wiregrass High School, and Zephyrhills High School
Gigante Productions

The attached piggyback requests for River Ridge High School, Wiregrass High School, and Zephyrhills High School are being forwarded for your consideration and subsequent approval. These requests are for the purchase of school pictures for the 2011-2012 school year. The vendor is willing to honor all the terms and conditions of RFP 09-134-VJ Wesley Chapel High School Pictures for River Ridge High School, Wiregrass High School, and Zephyrhills High School. The funding source is each school's internal funds. The estimated dollar expenditure for River Ridge High School is \$25,526.38, Wiregrass High School is \$65,282.86, and Zephyrhills High School is \$62,000.

At this time, it is my recommendation to approve the request for River Ridge High School, Wiregrass High School, and Zephyrhills High School to piggyback bid #09-134-VJ. The coverage period shall be from July 1, 2011 through June 30, 2012.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/vj
Attachments



District School Board of Pasco County

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Department of Purchasing
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April 26, 2011

RFP PIGGYBACK REQUEST
RFP TITLE: 09-134-VJ Pictures – Wesley Chapel High School
REQUEST FOR: River Ridge High School

Yes, I agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School under the same terms and conditions as the existing contract. The contract period will begin July 1, 2011 and expire June 30, 2012.
No, I do not agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School

COMPANY NAME: Gigante Productions, Inc.

SIGNATURE: Paul Gigante

PRINTED NAME/TITLE: Paul Gigante - President DATE: 5-3-11

TELEPHONE W/AREA CODE: 813-907-1078 FAX W/AREA CODE: 813-333-1313

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Vickie Jones, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2489 (PHONE)
(813) 794-2713 (FAX)

PLEASE RETURN COMPLETED FORM BY MAY 14, 2010

District Wide Accreditation • Southern Association of Colleges and Schools



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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

April 25, 2011

RFP PIGGYBACK REQUEST

RFP TITLE: 09-134-VJ Pictures – Wesley Chapel High School
REQUEST FOR: Wiregrass Ranch High School

Yes, I agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School under the same terms and conditions as the existing contract. The contract period will begin July 1, 2011 and expire June 30, 2012.
No, I do not agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School

COMPANY NAME: Gasante Productions, Inc

SIGNATURE: Paul Gasante

PRINTED NAME/TITLE: Paul Gasante, President DATE: 5-3-11

TELEPHONE W/AREA CODE: 813-907-1078 FAX W/AREA CODE: 813-333-1313

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department **prior** to commencement of services or work and **must** provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

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LAND O' LAKES, FL 34638
(813) 794-2489 (PHONE)
(813) 794-2713 (FAX)

PLEASE RETURN COMPLETED FORM BY APRIL 28, 2011

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District School Board of Pasco County

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April 25, 2011

RFP PIGGYBACK REQUEST

RFP TITLE: 09-134-VJ Pictures – Wesley Chapel High School

REQUEST FOR: Zephyrhills High School



Yes, I agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School under the same terms and conditions as the existing contract. The contract period will begin July 1, 2011 and expire June 30, 2012.

No, I do not agree to allow the above-referenced school to piggyback RFP 09-134-VJ for Pictures – Wesley Chapel High School

COMPANY NAME: Gigante Productions, Inc.

SIGNATURE: Paul Gigante

PRINTED NAME/TITLE: Paul Gigante - President DATE: 5-3-11

TELEPHONE W/AREA CODE: 813-907-1078 FAX W/AREA CODE: 813-333-1313

By agreeing to allow this piggyback, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resources Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for an appointment. Costs associated with this background screening are to be borne by the vendor. You may access information regarding this law through the internet link: http://laws.flrules.org/files/Ch_2005-028.pdf. This law is effective September 1, 2005.

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PLEASE FAX BACK TO:
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ATTENTION: Vickie Jones, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2489 (PHONE)
(813) 794-2713 (FAX)

PLEASE RETURN COMPLETED FORM BY MAY 14, 2011

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April 19, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

RE: Third Year Renewal of Three-Year Contract
RFP # 09-134-VJ Pictures – Wesley Chapel High School
Gigante Productions

On June 2, 2009, official action (attached) was taken to award the above-referenced RFP to Gigante Productions. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The second year of the agreement will expire on June 30, 2011.

Considering services have been satisfactory, Gigante Productions was contacted to verify their willingness to enter into the third year of the agreement. As such, Gigante Productions has agreed in writing to enter into the third year of the contract. The third year of the contract will cover the period of July 1, 2011 through June 30, 2012. At this time it is my recommendation to enter into the third year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments

Pasco County Schools
7227 Land O' Lakes Boulevard
Land O' Lakes, Florida 34638

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**District School Board
of Pasco County**

APR 19 2011

Board Approved



District School Board of Pasco County

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352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

April 1, 2011

RFP RENEWAL REQUEST

RFP #: 09-134-VJ

RFP TITLE: Pictures - Wesley Chapel High School

VENDOR: Gigante Productions

Yes, I agree to renew 09-134-VJ, for the third year under the same terms and conditions as the existing contract. The third year will begin on July 1, 2011 and expire on June 30, 2012.

No, I do not agree to renew 09-134-VJ.

Company Name: Gigante Productions

Signature: Brenda Gigante Date: 4-1-11

Typed Name and Title: Brenda Gigante, VP

Telephone (w/area code): 813-907-1078 Fax Number (w/area code): 813-333-1313

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN APRIL 8, 2011.

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
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May 18, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
RFP # 09-134-VJ Pictures – Wesley Chapel High School
Gigante Productions

On June 2, 2009, official action (attached) was taken to award the above-referenced RFP to Gigante Productions. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The first year of the agreement will expire on June 30, 2010.

Considering services have been satisfactory, Gigante Productions was contacted to verify their willingness to enter into the second year of the agreement. As such, Gigante Productions has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of July 1, 2010 through June 30, 2011. At this time it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (3)

District School Board
of Pasco County

MAY 18 2010

Board Approved

District School Board
of Pasco County

APR 19 2011

Board Approved

DATE/TIME: May 12, 2010 10:49:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Florentino, Superintendent

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Department of Purchasing
 Kendra Goodman, CPPB, Purchasing Agent
 813/794-2221 Fax: 813/794-2111
 727/774-2221 TDD: 813/794-2484
 352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 11, 2010

RFP RENEWAL REQUEST
RFP #: 09-134-VJ
RFP TITLE: Pictures – Wesley Chapel High School
VENDOR: Gigante Productions

Yes, I agree to renew 09-134-VJ for the second year under the same terms and conditions as the existing bid quote. The second year will begin on July 1, 2010 and expire on June 30, 2011.

No, I do not agree to renew 09-134-VJ.

Company Name: Gigante Productions

Signature: Paul Gigante Date: 5-11-10

Typed Name and Title: PAUL GIGANTE - PRESIDENT

Telephone (w/area code): 813.907.1078 Fax Number (w/area code): 813.333.1313

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN MAY 14, 2010

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

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 District School Board of Pasco County

MAY 18 2010

Board Approved

APR 19 2011

Board Approved

District School Board of Pasco County Bid Recommendation

RFP Title	Pictures – Wesley Chapel High School	Number of Vendors Notified	57
RFP Number	09-134-VJ	Number of Proposers Distributed	18
Date Solicited	April 27, 2009	Number of Vendors Proposing	2
Date Opened	May 18, 2009	Number of Formal "No Bid" Responses	0
Date Board Presentation	June 2, 2009	Funding Source	School Internal Funds
Total Savings	N/A*	Grand Total of RFP	\$59,268.75

Recommendation:

Recommend acceptance of RFP from Gigante Productions as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

Term of Contract:

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on July 1, 2009 and continue through June 30, 2010.

Notations and Exceptions:

This RFP was awarded based upon the following weighted point factor: Quality (5), Support Services (5), Total Price (2), References (3), Vendor Location (3), Commission (2), and Prior Satisfactory District Experience (2 point maximum). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, forced ranked by the number of submittals, then multiplied by the weighted points factor.

The estimated total cost was based on the average picture price multiplied by the anticipated number of students purchasing pictures. *An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposals Evaluated By:

Mr. Andy Frelick, Principal
2 Faculty members
2 Members of the student body

Bids Prepared By:

Vickie Jones, Buyer Assistant

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent *KG*

District School Board
of Pasco County

District School Board
of Pasco County

JUN 02 2009

APR 19 2011

Board Approved

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
RFP TITLE: Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd # 132
RFP # 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
ITEM#	DESCRIPTION		
Group I -	Underclass Packages		
	Package A:	\$38.00	\$60.00
	Package B:	\$21.00	\$35.00
	Package C:	\$16.00	\$20.00
	Package D:	\$11.00	\$10.00
	Add Ons		
	1 - 8 x 10	\$9.00	\$10.00
	2 - 5 x 7	\$8.00	\$10.00
	16 - Wallets	\$9.00	\$10.00
	8 - Wallets	\$8.00	\$10.00
	Background Choices	\$4.00	N/A
	Commission:	30%	30%
Group II -	Senior Portraits & Grad. Pkgs		
	Package A:	\$60.00	\$65.00
	Package B:	\$85.00	\$85.00
	Package C:	\$135.00	\$135.00
	Commission:	0%	10%
	Individual Priced Portraits:		
	8 - 2x3 Wallets	\$18.00	\$20.00
	1 - 8x10	\$30.00	\$30.00
	4 - 3x5	\$35.00	\$30.00
	2 - 5x7	\$34.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	Add Ons		
	16 - 2x3 Wallets	\$20.00	\$38.00
	24 - 2x3 Wallets	\$25.00	\$55.00
	48 - 2x3 Wallets	\$35.00	\$70.00
	4 - 3x5	\$25.00	\$30.00
	2 - 5x7	\$25.00	\$30.00
	1 - 8x10	\$25.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	1 - 16x20	\$60.00	\$85.00

Board Approved

APR 19 2011

District School Board
of Pasco County

Board Approved

JUN 02 2009

District School Board
of Pasco County

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

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RFP # 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
ITEM#	DESCRIPTION		
	Commission:	0%	10%
Group III -	Cap & Gown		
	Package A:	\$60.00	\$60.00
	Package B:	\$35.00	\$45.00
	Package C:	\$30.00	\$35.00
	Package D:	\$15.00	\$15.00
	Add Ons		
	1 - 8 x 10	\$30.00	\$20.00
	2 - 5 x 7	\$20.00	\$20.00
	16 - Wallets	\$15.00	\$20.00
	8 - Wallets	\$10.00	\$20.00
	Commission:	40%	30%
Group IV-	Personality & Friend		
	Package A:	\$15.00	\$15.00
	Package B:	\$17.00	\$19.00
	Package C:	\$25.00	\$25.00
	Package D:	\$30.00	\$34.00
	Package E:	\$35.00	\$52.00
	Package F:	\$40.00	\$34.00
	Package G:	\$48.00	\$52.00
	Commission:	40%	30%
	Add Ons		
	1-8x10	\$6.00	\$15.00
	16-Wallets	\$6.00	\$15.00
	Commssion:	40%	30%
Group V-	Panaramic Group Photo	\$15.00	\$15.00
	Commission:	40%	20%
GroupVI-	Graduation Commencement		
	1 - 8 x 10	\$15.95	\$20.00
	3 - 8 x 10	\$37.00	\$45.00
	4 - 8 x 10	\$47.00	\$60.00

Board Approved

JUN 02 2009

Board Approved

APR 19 2011

District School Board
of Pasco County

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
RFP TITLE: Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
RFP # 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
ITEM#	DESCRIPTION		
	1 - 5 x 7	\$9.50	\$15.00
	2 - 5 x 7	\$13.95	\$25.00
	4 - 5 x 7	\$27.95	\$45.00
	Commission:	1.00 per senior	10%
Group VII-	Homecoming, Prom, Dance		
	Package A:	\$45.00	\$65.00
	Package B:	\$50.00	\$85.00
	Package C:	\$40.00	\$45.00
	Package D:	\$21.00	\$35.00
	Package E:	\$17.00	\$25.00
	Package F:	\$12.00	\$20.00
	Package G:	\$18.00	\$30.00
	Package H:	\$10.00	\$10.00
	Commission:	25%	10%
	Add Ons		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00
	8 - Wallets	\$6.00	\$15.00
	Commission:	25%	10%
Group VIII-	Special Events/Activities		
	Package A:	\$25.00	\$45.00
	Package B:	\$20.00	\$35.00
	Package C:	\$15.00	\$25.00
	Package D:	\$10.00	\$20.00
	Package G:	\$15.00	\$25.00
	Package H:	\$10.00	\$10.00
	Commission:	30%	20%
	Add Ons		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00

District School Board
 of Pasco County
 APR 19 2011
 Board Approved

District School Board
 of Pasco County
 JUN 02 2009
 Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
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RFP # 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
ITEM#	DESCRIPTION		
	8 - Wallets	\$6.00	\$15.00
	Commission:	30%	20%
Group iX-	Sports & Activity Packages		
	1 - 8x10	\$10.00	\$18.00
	Commission:	25%	10%
Group X-	Individual Team Member		
	Package A:	\$35.00	\$40.00
	Package B:	\$20.00	\$30.00
	Package C:	\$15.00	\$20.00
	Package D:	\$10.00	\$10.00
	Commision:	25%	10%
	Add Ons		
	1 - 8x10	\$9.00	\$13.00
	2 - 5x7	\$8.00	\$13.00
	16 - Wallets	\$9.00	\$13.00
	8 - Wallets	\$7.00	\$13.00
	Backgroud Choice	\$4.00	\$13.00
	Commission:	25%	10%
	Total Points:	68.5	81.5

District School Board
of Pasco County

APR 19 2011

Board Approved

District School Board
of Pasco County

JUN 02 2009

Board Approved