

District School Board of Pasco County

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Heather Fiorentino, Superintendent


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Department of Purchasing
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June 21, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Dollar Approval for Mackin Library Media/Mackin Educational Resources

The Department of Instructional Media & Technology Services is anticipating expenditures in the amount of \$150,000 for Mackin on an "as-needed" basis. Mackin materials are being purchased using State Contract # 715-001-07-01. These expenditures are necessary to update existing library collections material.

At this time it is my recommendation to allow purchase orders to be processed to Mackin Library Media not to exceed \$150,000 for the period of June 22, 2011 through June 21, 2012. The Purchasing Department will monitor orders to make sure purchases do not exceed the requested amount.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/sb

Date/Time: June 14, 2011 @ 08:52:00