



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

July 6, 2010

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Fifth Renewal of Five-Year Contract  
Bid # 07-019-DR: Milk and Milk Products - Food and Nutrition Services  
Clover Creek Foods

On July 11, 2006, official action was taken to award the above-referenced bid to Clover Creek Foods. This bid is a five-year contract, renewable annually based upon mutual consent of both parties. The fourth year of the agreement will expire on August 7, 2010.

Considering services have been satisfactory, Ivan Whishard, Owner, Clover Creek Foods, was contacted to verify his willingness to enter into the fifth year of the agreement. As such, Ivan Whishard has agreed in writing (attached) to enter into the fifth year of the contract. Under the bid's terms and conditions, the District may request a price decrease or the vendor may request an increase at the time of renewal. At this time, Clover Creek Foods has proposed a rebate, once per quarter, for the documented price per carton difference between Pinellas County School Board's milk bid prices and the District's bid prices on one-half ( $\frac{1}{2}$ ) pint of low fat chocolate milk and one-half ( $\frac{1}{2}$ ) pint of one-percent (1%) white milk. Estimated annual savings to the District is approximately \$80,000.

At this time, it is my recommendation to enter into the fifth year of the agreement with Clover Creek Foods with the proposed rebates. The fifth year of the contract will cover the period August 8, 2010 through August 7, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachments



# District School Board of Pasco County

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**FAXED**  
 6-7-10

### BID RENEWAL REQUEST

**BID #07-019-DR**

**BID TITLE: Milk & Milk Products – Food and Nutrition Services**

✓  
 \_\_\_\_\_

Yes, I agree to renew Bid #07-019-DR under the same terms and conditions as the existing bid. The fifth year period shall be from **August 8, 2010 through August 7, 2011.**

\_\_\_\_\_

No, I do not agree to renew Bid #07-019-DR.

COMPANY NAME: Clover Creek Foods

SIGNATURE: *Ivan Whishard*

TYPED NAME AND TITLE: Ivan Whishard, Owner

TELEPHONE (WITH AREA CODE): 727-849-6579

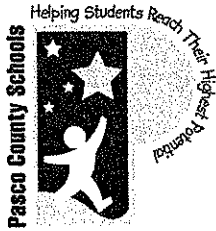
FAX NUMBER (WITH AREA CODE): 727-842-9973

E-MAIL: CloverCreekFoods@aol.com

DATE: 6-7-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTENTION: Debra Reaves, Buyer Assistant**  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2219 (PHONE)  
**(813) 794-2111 (FAX)**



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

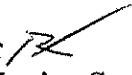
[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Food and Nutrition Services  
Richard P. Kurtz, Director  
813/794-2440 Fax: 813/794-2118  
727/774-2440 TDD: 813/794-2484  
352/524-2440 rkurtz@pasco.k12.fl.us

**MEMORANDUM**  
FNS-194-10

June 25, 2010

**TO:** Kendra Goodman, Purchasing Agent

**FROM:** Richard P. Kurtz, Director   
Food, Nutrition and Distribution Services

**SUBJECT: MILK BID RENEWAL – 07-019-DR**

Based upon Bid Document 07-019-DR, Clover Creek Farms has proposed a price reduction for the 2010-2011 school year for ½ pint cartons of 1% white and low fat chocolate.

We estimate annual savings to the District of approximately \$80,000 based on our analysis of Pinellas County's bid renewal with M&B Products for the 2010-2011 school year. Clover Creek Foods will issue a rebate once a quarter for the documented price per carton difference between Pinellas County's milk bid price with M&B products for our two highest volume products, ½ pints of low fat chocolate milk and 1% white milk.

Thank you for your assistance with this price reduction for the 2010-2011 school year.

RPK/jg

xc: Myrt Harris, Finance Assistant II



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June 16, 2009

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KG*

RE: Bid # 07-019-DR: Milk & Milk Products - Food & Nutrition Services  
Clover Creek Foods  
Price Decrease

On July 11, 2006, official action was taken to award the above-referenced bid to Clover Creek Foods. This bid is a five-year contract, renewable annually based upon mutual consent of both parties. On May 19, 2009, the fourth year of the contract was awarded.

Clover Creek Foods has recently notified us in writing that they are willing to take a .96 decrease per unit price. The decrease is based on the monthly producer price indexes published by the Bureau of Statistics, U.S. Department of Labor using combined cumulative data with 40% weighting from Industry Data Series ID: #PCU3115113115114, Not Seasonally Adjusted, Industry: Fluid milk manufacturing, Product: Packaged fluid milk and related products using the month of January, final version, and 60% weighting from Industry Data Series ID: #PCU48411-48411, Not Seasonally Adjusted, Industry: General freight trucking, local, Product: General freight trucking, local, using the month of January, final version. The annual percentage change in the Producer price index is based on the January, 2009 index for the four contract year, as stated in the bid documents.

The new anticipated annual expenditure will be approximately \$1,916,166.67, savings of \$83,833.33.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachment

Date/Time:

District School Board  
of Pasco County

JUN 16 2009

Board Approved

ATTN: DEBBIE

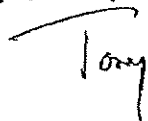
# Clover Creek Foods

6052 Siesta Lane  
 Port Richey, FL 34668  
 Office 727-849-6579 \* Fax 727-842-9973

		Fluid milk Manufacturing		Freight	
January	2009	190.2		123.4	
January	2008	206.6		124.5	
		0.921		0.997	
		40%		60%	
		0.338		0.595	
			Fluid milk Manufacturing	0.338	
			Freight	0.595	
		Total Milk Manufacturing and Freight		0.933	<b>Multiplier</b>

	2008-2009 Old Fixed	NEW multiplier	Old Fixed times Multiplier (.96)	Old fixed minus (.1074)	2008-2009 COLA	2008-2009 COLA minus (.0045)	New COLA for 2009-2010
1%	0.11189	0.96	0.1074	0.0045	0.0158	0.0113	0.0113
Skim	0.1123	0.96	0.1078	0.0045	0.0158	0.0113	0.0113
Chocolate	0.1094	0.96	0.1050	0.0044	0.0158	0.0114	0.0114

The New COLA adjustment will take place August 1st 2009.

THANKS,  


District School Board  
 of Pasco County  
 JUN 16 2009  
 Board Approve



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May 19, 2009

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent 

RE: Fourth Year Renewal of Five-Year Contract  
Bid # 07-019-DR: Milk & Milk Products - Food & Nutrition Services  
Clover Creek Foods

On July 11, 2006, official action was taken to award the above-referenced bid to Clover Creek Foods. This bid is a five-year contract, renewable annually based upon mutual consent of both parties. The third year of the agreement will expire on August 7, 2009.

Considering services have been satisfactory, Ivan Whishard, Owner, Clover Creek Foods, was contacted to verify his willingness to enter into the fourth year of the agreement. As such, Clover Creek Foods has agreed in writing (attached) to enter into the fourth year of the contract.

At this time, it is my recommendation to enter into the fourth year of the agreement with Clover Creek Foods. The fourth year of the contract will cover the period August 8, 2009 through August 7, 2010.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

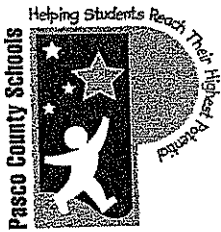
Attachments

Date/Time:

**District School Board  
of Pasco County**

**MAY 19 2009**

**Board Approved**



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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February 3, 2009

## BID RENEWAL REQUEST

**BID # 07-019-DR: MILK & MILK PRODUCTS – FOOD & NUTRITION SERVICES**

Yes, I agree to renew Bid # 07-019-DR for the fourth year of a five year contract, under the same terms and conditions as the existing bid. The renewal period shall be from August 8, 2009 through August 7, 2010.

No, I do not agree to renew Bid # 07-019-DR

Company Name: Clover Creek Foods

Signature: Ivan Whishard Date: 3-13-09

Typed Name and Title: Ivan Whishard, Owner

Telephone (w/area code): 727-849-6579 Fax Number: 727-842-9973

DATE DUE: **PLEASE FAX TO PURCHASING NO LATER THAN: March 20, 2009**

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTN: DEBRA REAVES, BUYER ASSISTANT  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2219 (PHONE) (813) 794-2111 (FAX)

District School Board  
of Pasco County



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352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

May 6, 2008

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Five-Year Contract  
Bid # 07-019-DR: Milk & Milk Products - Food & Nutrition Services  
Clover Creek Foods

On July 11, 2006, official action was taken to award the above-referenced bid to Clover Creek Foods. This bid is a five-year contract, renewable annually based upon mutual consent of both parties.

Considering services have been satisfactory, Ivan Whishard, Owner, Clover Creek Foods, was contacted to verify his willingness to enter into the third year of the agreement. As such, Clover Creek Foods has agreed in writing to enter into the third year of the contract with a price increase of \$1.06 per fixed fee. The increase is based on the monthly producer price indexes published by the Bureau of Statistics, U.S. Department of Labor using combined cumulative data with 40% weighting from Industry Data Series ID: #PCU3115113115114, Not Seasonally Adjusted, Industry: Fluid milk manufacturing, Product: Packaged fluid milk and related products using the month of January, final version, and 60% weighting from Industry Data Series ID: #PCU48411-48411, Not Seasonally Adjusted, Industry: General freight trucking, local, Product: General freight trucking, local, using the month of November, final version. The annual percentage change in the Producer price index is based on the November, 2007 index for the third contract year, as stated in the bid documents.

At this time, it is my recommendation to enter into the third year of the agreement with Clover Creek Foods with the requested increase as allowed under the bid's terms and conditions. The third year of the contract will cover the period August 8, 2008 through August 7, 2009. The anticipated annual expenditure will be approximately \$2,000,000.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachment

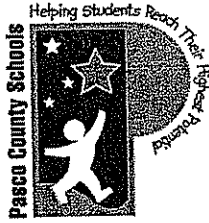
Date/Time: April 30, 2008 11:57:00

District School Board  
of Pasco County

MAY 6 2008

Board Approved





## District School Board of Pasco County

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July 17, 2007

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract  
Bid # 07-019-DR: Milk & Milk Products - Food & Nutrition Services  
Clover Creek Foods

On July 11, 2006, official action was taken to award the above-referenced bid to Clover Creek Foods. This bid is a three-year contract, renewable annually based upon mutual consent of both parties.

Considering services have been satisfactory, Ivan Whishard, Owner, Clover Creek Foods, was contacted to verify his willingness to enter into the second year of the agreement. As such, Clover Creek Foods has agreed in writing to enter into the second year of the contract with a price increase of \$1.03 per unit price. The increase is based on the monthly producer price indexes published by the Bureau of Statistics, U.S. Department of Labor using combined cumulative data with 40% weighting from Industry Data Series ID: #PCU3115113115114, Not Seasonally Adjusted, Industry: Fluid milk manufacturing, Product: Packaged fluid milk and related products using the month of January, final version, and 60% weighting from Industry Data Series ID: #PCU48411-48411, Not Seasonally Adjusted, Industry: General freight trucking, local, Product: General freight trucking, local, using the month of January, final version. The annual percentage change in the Producer price index is based on the January, 2006 index for the first contract year, as stated in the bid documents.

Based on the bid document, if a Federal milk marketing order minimum price, increases or decreases the price of raw milk in increments of \$0.10 per hundred weight, thereby increasing or decreasing the cost of said milk \$0.00054 per half pint, the School Board shall adjust the price paid to the milk contractor to conform to the increase or decrease as aforesaid. Any changes in prices must be accompanied by an appropriate copy of the USDA,

District School Board  
of Pasco County

MAY 6 2007

Memo/Board Members/Milk Bid 07-019-DR  
July 17, 2008  
Page 2

Agriculture Marketing Service (SMI), Dairy Programs Announcement of class prices and the Southeast Milk, Inc., price announcement or other pre approved price change announcement. Increase for FMO went from .01973 first year of contract to .02322 second year of the contract. We have recently been informed that the FMO will be increasing again in August, 2007. Currently we do not know the exact amount. When that information is provided to us, we will forward it to the Board for approval.

At this time, it is my recommendation to enter into the second year of the agreement with Clover Creek Foods. The second year of the contract will cover the period August 8, 2007 through August 7, 2008. The anticipated annual expenditure will be approximately \$2,000,000.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachment

Date/Time:

District School Board  
of Wake County

MAY 6 2008

Board Approved

# District School Board of Pasco County

## Bid Recommendation

Bid Title	Milk and Milk Products	Number of Vendors Notified	38
Bid Number	07-019-DR	Number of Bids Distributed	5
Date Solicited	05/26/2006	Number of Vendors Bidding	5
Date Opened	06/19/2006	Number of Formal "No Bid" Responses	0
Date Board Presentation	07/11/2006	Funding Source	Asset
Total Savings	\$38,862	Grand Total of Bid (First year estimate)	1,996,883

**Recommendation:** Recommend acceptance of bid from Clover Creek Foods Inc. as noted on attached bid tabulation sheet as lowest and best bid meeting written specifications.

**Term of Contract:** This bid is for the Milk and Milk Products throughout the District. This is the first year of a three year bid, renewable annually by written consent of both parties. The first year of the contract is effective August 8, 2006 through August 7, 2007.

**Notations and Exceptions:**

Recommend acceptance of bid from Clover Creek Foods Inc., as lowest and best responsive bid meeting written specifications.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All others submitted in response to the solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Rick Kurtz, Director, Food & Nutrition Services

**Bids Prepared By:** Debra Reaves, Buyer Assistant

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent

District School Board  
of Pasco County

Date/Time: July 5, 2006 1:42:00

JUL 11 2007

Board Approved

District School Board  
of Pasco County

JUL 11 2006

