



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 20, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #10-043-GF: Floor Machine Maintenance
Janitor's Supply Depot

On September 1, 2009, official action (attached) was taken to award the above-referenced bid to Janitor's Supply Depot. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on September 30, 2010.

Considering services have been satisfactory, Dennis Strally, President, Janitor's Supply Depot was contacted to verify his willingness to enter into the second year of the agreement. As such, Dennis Strally has agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Janitor's Supply Depot. The second year of the contract will cover the period of October 1, 2010 through September 30, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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Please complete
 and return by
 July 6, 2010.
 Thank you.

BID RENEWAL REQUEST
BID #10-043-GF
BID TITLE: Floor Machine Maintenance

_____ ✓

Yes, I agree to renew Bid #10-043-GF under the same terms and conditions as the existing bid. The second year period shall be from **October 1, 2010 through September 30, 2011.**

No, I do not agree to renew Bid #10-043-GF.

COMPANY NAME: Janitor's Supply Depot

SIGNATURE: *Dennis Strally* PRES.

TYPED NAME AND TITLE: Dennis Strally, President

TELEPHONE (WITH AREA CODE): 727-856-7858

FAX NUMBER (WITH AREA CODE): 727-856-7952

E-MAIL: _____

DATE: 6-25-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2219 (PHONE)
 (813) 794-2111 (FAX)

District School Board of Pasco County Bid Recommendation

Bid Title	Floor Machine Main. & Repair – Maintenance Department		Number of Vendors Notified	42
Bid Number	10-043-GF		Number of Bids Distributed	5
Date Solicited	July 15, 2009		Number of Vendors Bidding	1
Date Opened	August 12, 2009		Number of “No Bid” Responses	4
Date Board Presentation	September 1, 2009		Funding Source	General
Total Savings	\$500.00		Grand Total of Bid	\$56,665.44 Estimate

Recommendation: Recommend acceptance of bid from Janitor’s Supply Depot as noted on attached bid tabulation sheet as lowest and best responsive, responsible meeting written specifications.

Term of Contract: This bid is for the quarterly maintenance and repair of various types of floor machines (battery and floor scrubbers, propane and battery burnishers and restroom cleaning machines). This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year of the contract is effective October 1, 2009 through September 30, 2010.

Notations and Exceptions: Although we received only one bid, the Custodial Coordinator has indicated that these prices are in line with previous pricing and competitive in the market place. Savings are based on retail pricing of one each item.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Edward Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent 

District School Board
of Pasco County

SEP 01 2009

Board Approved