



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 27, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #10-042-GF: Gasoline and Diesel Fuel
J. H. Williams Oil Company
SSI Lubricants, LLC.

On September 1, 2009, official action (attached) was taken to award the above-referenced bid to J. H. Williams Oil Company and SSI Lubricants, LLC. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on September 5, 2010.

Considering services have been satisfactory, Larry McGary, Commercial Sales Manager, J. H. Williams Oil Company and Robert Young, Chief Financial Officer, SSI Lubricants, LLC. were contacted to verify their willingness to enter into the second year of the agreement. As such, Larry McGary and Robert Young agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with J. H. Williams Oil Company and SSI Lubricants, LLC. The second year of the contract will cover the period of September 6, 2010 through September 5, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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Please complete
 and return by
 July 6, 2010.
 Thank you.

BID RENEWAL REQUEST
BID #10-042-GF
BID TITLE: Gasoline & Diesel Fuel

X

Yes, I agree to renew Bid #10-042-GF under the same terms and conditions as the existing bid. The second year period shall be from **September 6, 2010 through September 5, 2011.**

No, I do not agree to renew Bid #10-042-GF.

COMPANY NAME: J. H. Williams Oil Company

SIGNATURE: _____

Larry McGary

TYPED NAME AND TITLE: Larry McGary, Commercial Sales Manager

TELEPHONE (WITH AREA CODE): 800-929-2370 x 6

FAX NUMBER (WITH AREA CODE): 941-708-6849

E-MAIL: larry.mcgary@jhwoil.com

DATE: _____

6-28-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2219 (PHONE)
 (813) 794-2111 (FAX)

Received Fax: 07/08/2010 10:54AM Fax Station: SSI Petroleum

07/08/2010 11:52

813-794-2713

PURCHASING

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Please complete
and return by
July 6, 2010.
Thank you.

BID RENEWAL REQUEST BID #10-042-GF BID TITLE: Gasoline & Diesel Fuel

Yes, I agree to renew Bid #10-042-GF under the same terms and conditions as the existing bid. The second year period shall be from September 6, 2010 through September 5, 2011.

No, I do not agree to renew Bid #10-042-GF.

COMPANY NAME: SSI Lubricants, LLC

SIGNATURE: _____
Robert Young

TYPED NAME AND TITLE: Robert Young, Chief Financial Officer

TELEPHONE (WITH AREA CODE): 863-965-8788

FAX NUMBER (WITH AREA CODE): 863-965-7798

E-MAIL: ~~skuba@ssipetro.com~~ r.young@ssipetro.com

DATE: 7-8-2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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Bid Recommendation

Bid Title	GASOLINE & DIESEL FUEL TRANSPORTATION DEPT.	Number of Vendors Notified	41
Bid Number	10-042-GF	Number of Bids Distributed	10
Date Solicited	07/16/2009	Number of Vendors Responding	4
Date Opened	08/6/2009	Number of Vendors Bidding	4
Date Board Presentation	09/01/2009	Funding Source	General
Total Savings	\$39,000.00	Grand Total of Bid	\$6,000,000.00 ESTIMATE

Recommendation: Recommend acceptance of bids from J. H. Williams as the primary supplier and SSI Petroleum as a secondary supplier noted on attached bid tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

Term of Contract This bid is for the Transportation Department's "as needed" annual, gasoline diesel, and when available, the option to purchase biodiesel fuel. This is a three-year bid renewable annually by mutual consent of both parties. The first year of the contract will commence on September 6, 2009 and terminate on September 5, 2010.

Notations and Exceptions Recommend rejection of bids from Mansfield Oil for failure to be domiciled in the State of Florida. In emergency situations they may not be able to provide fuel in a timely fashion because of their spot market status. Recommend rejection of bid from RKA Petroleum for failure to be a member of the Florida Petroleum Marketers and Convenience Store Association as required in the bid documents. Pricing per gallon is based on the Publication Opus Fax A Rack for Port of Tampa plus the fixed fee bid by the vendors.

Savings based on historical usage.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

District School Board
of Pasco County

SEP 01 2009

Board Approved