



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

August 3, 2010

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/SMN*

RE: Bid #09-049-LR Bard Manufacturing Equipment & Parts  
Third Year Renewal of a Three-Year Contract  
Gemaire Distributors, LLC

On September 16, 2008, official action (attached) was taken to award the Bard Manufacturing Equipment and Parts bid to the above-referenced vendor. This bid is a three-year contract, renewable annually based upon mutual consent of the parties. The second year of the agreement will expire on September 16, 2010.

Considering services have been satisfactory, Michael Rogers, Director of Engineered Products, Gemaire Distributors, LLC was contacted to determine his willingness to enter into the third year of the agreement. As such, he has agreed in writing (attached) to enter into the third year of the agreement.

It is my recommendation at this time to enter into the third year of the agreement with the vendor noted above. The third year of the contract will cover the period of September 17, 2010 through September 16, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf  
Attachments



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 624-2221 e-mail: kgoodman@pasco.k12.fl.us

### BID RENEWAL REQUEST

BID # 09-049-LR

BID TITLE: **Bard Manufacturing Equipment & Parts**

✓\*

Yes, I agree to renew Bid # 09-049-LR under the same terms and conditions as the existing bid. The third year renewal period shall be from September 17, 2010 through September 16, 2011

**\* NEW MANUFACTURER LIST PRICING WILL BE SENT OR HAS DELIVERED WITHIN ONE WEEK.**

No, I do not agree to renew Bid # 09-049-LR

COMPANY NAME: GEMAIRE DISTRIBUTORS, LLC

SIGNATURE: Michael R. Rogers

TYPED NAME AND TITLE: MICHAEL L. ROGERS - DIRECTOR, ENGINEERED PRODUCTS

TELEPHONE (WITH AREA CODE): (352) 266-3347

FAX NUMBER (WITH AREA CODE): (352) 861-8836

E-MAIL: MROGERS@GEMAIRE.COM

DATE: 07/01/2010

**NOTE:** Awarded vendor may provide updated pricer(s) when published by the respective manufacturer, not to exceed twice a year. In the event the successful bidder fails to deliver a subsequent pricer to the Purchasing Department, with a copy to the Maintenance Department and to unqualifiedly substantiate delivery – the previously delivered pricer **WILL** remain in effect.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTENTION: Andrea Jackson, Purchasing Assistant  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2258 (PHONE)  
(813) 794-2111 (FAX)



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

August 18, 2009

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

RE: Second Year Renewal of Three-Year Contract  
Bid #09-049-LR, Bard Manufacturing Equipment & Parts – Maintenance Department  
Gemaire Distributor's LLC

On September 16, 2008, official action (attached) was taken to award the above-referenced bid to Gemaire Distributor's LLC. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on September 16, 2009.

Considering services have been satisfactory, Michael L. Rogers, Director – Engineered Products, Gemaire Distributor's LLC was contacted to verify his willingness to enter into the second year of the agreement. As such, Michael L. Rogers has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Gemaire Distributor's LLC. The second year of the contract will cover the period of September 17, 2009 through September 16, 2010. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

District School Board  
of Pasco County

Attachments

AUG 18 2009

Board Approved



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Kurentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

### BID RENEWAL REQUEST

BID # 09-049-LR

BID TITLE: Bard Manufacturing & American Standard A/C Equipment & Parts

Yes, I agree to renew Bid # 09-049-LR under the same terms and conditions as the existing bid. The second year renewal period shall be from September 17, 2009 through September 16, 2010

No, I do not agree to renew Bid # 09-049-LR

COMPANY NAME: GEMAIRE DISTRIBUTORS, LLC

SIGNATURE: Michael L. Rogers

TYPED NAME AND TITLE: MICHAEL L. ROGERS DIRECTOR

ENGINEERED PRODUCTS

TELEPHONE (WITH AREA CODE): (352) 266-3347

FAX NUMBER (WITH AREA CODE): (352) 861-8836

E-MAIL: MROGERS@GEMAIRE.COM

DATE: 7/19/2009

**NOTE:** Awarded vendor may provide updated price(s) when published by the respective manufacturer, not to exceed twice a year. In the event the successful bidder fails to deliver a subsequent price to the Purchasing Department, with a copy to the Maintenance Department and to unqualifiedly substantiate delivery – the previously delivered price WILL remain in effect.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTENTION: Andrea Jackson, Purchasing Assistant**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2258 (PHONE)  
(813) 794-2111 (FAX)

# District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Bard Manufacturing Equipment & Parts	<b>Number of Vendors Notified</b>	249
<b>Bid Number</b>	09-049-LR	<b>Number of Bids Distributed</b>	21
<b>Date Solicited</b>	August 7, 2008	<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	September 8, 2008	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	September 16, 2008	<b>Funding Source</b>	General
<b>Total Savings</b>	\$4,500.00	<b>Grand Total of Bid</b>	\$45,000.00

**Recommendation:**

Recommend acceptance of bid from Gemaire Distributor's LLC for Bard Manufacturing Equipment (Section 1) as noted on the attached bid tabulation sheet, as lowest and best (i.e. largest discount), responsive and responsible individual bid meeting written specifications.

**Term of Contract:**

This bid is for a "firm-fixed-percentage-off-manufacturer's list (i.e. discount)" for "as needed" Bard Manufacturing Equipment and Parts for the Maintenance Department for use throughout the District. It is estimated that annual purchases will be approximately \$45,000 for equipment and \$35,000 for parts. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from September 17, 2008 to September 16, 2009.

**Notations and Exceptions:**

Recommend rejection of bid (Section 2) from Gemaire Distributor's LLC because of failure to submit manufacturer's price list (pricer) as specified in the bid document. Recommend rejection of only responsive, responsible bid for parts (Section 2) received from Tropic Supply as the pricing structure submitted is not in the best interest of the School District. Request permission to actively re-solicit Bard Manufacturing Parts (Section 2) to a wider vendor database.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all bids submitted and subtracting the recommended vendor's price.

**Bids Evaluated By:**

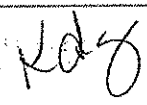
Phil Laycock, Air Conditioning Crew Chief, Maintenance Department

**Bids Prepared By:**

Laurie Roberts, CPPB, Buyer, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent



District School Board  
of Pasco County

District School Board  
of Pasco County

AUG 18 2009

SEP 16 2008

Board Approved

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: September 3, 2008 @ 2:30 PM	Gemaire Distributor's LLC	Tropic Supply
BID TITLE: Bard Manufacturing Equipment and Parts	2151 West Hillsboro Blvd., Suite 400	5120-A Adamo Dr
BID # 09-049-LR	Deerfield Beach, FL 33442	Tampa, FL 33619
<b>**Board Meeting 9/16/08**</b>		
DESCRIPTION	UNIT PRICE	UNIT PRICE
<b>SECTION 1 - BARD Manufacturing</b>		
Equipment Discount	36%	35%
Pricer	Yes	Yes
<b>SECTION 2 - BARD Manufacturing</b>		
Parts Discount	24%	15%
Pricer	No	Yes

District School Board  
of Pasco County

AUG 18 2009

Board Approved

District School Board  
of Pasco County

SEP 16 2008

Board Approved