



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2111


727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 3, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #10-033-GF: Grounds Maintenance – J. W. Mitchell High School and
Seven Spring Middle School
Creative Curbing & Moore, Incorporated

On July 28, 2009, official action (attached) was taken to award the above-referenced bid to Creative Curbing & Moore, Incorporated. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on August 24, 2010.

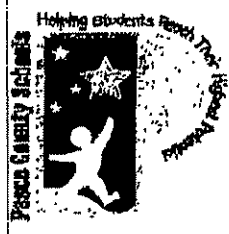
Considering services have been satisfactory, Robert Moore, President, Creative Curbing & Moore, Incorporated was contacted to verify his willingness to enter into the second year of the agreement. As such, Robert Moore has agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Creative Curbing & Moore, Incorporated. The second year of the contract will cover the period of August 25, 2010 through August 24, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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BID RENEWAL REQUEST BID #10-033-GF

**BID TITLE: Grounds Maintenance – J. W. Mitchell High School and
Seven Springs Middle School**

X

Yes, I agree to renew Bid #10-033-GF under the same terms and conditions as the existing bid. The second year period shall be from August 25, 2010 through August 24, 2011.

No, I do not agree to renew Bid #10-033-GF.

COMPANY NAME: Creative Curbing & Moore, Incorporated

SIGNATURE: Robert D. Moore

TYPED NAME AND TITLE: Robert Moore – President

TELEPHONE (WITH AREA CODE): _____

FAX NUMBER (WITH AREA CODE): 727-375-7387

E-MAIL: www.creativecurbing&mooreinc

DATE: 6/24/10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: **Debra Reaves, Buyer Assistant**
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
(813) 794-2111 (FAX)



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7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

Please return by: June 4, 2010
Thank you.

May 24, 2010

REQUEST FOR BID RENEWAL

BID # 10-033-GF BID TITLE: Grounds Maintenance: JWMMS (Creative Curbing)

Yes, I agree to renew Bid #10-033-GF for the second year, under the same terms and conditions as the existing bid. The renewal period for the second year will begin on 8/25/2010 and expire on 8/24/2011.

No, I do not agree to renew Bid# 10-033-GF

Principal Signature: Jim Michaels

Typed Name and Title: Jim Michaels Principal

RANK THE FOLLOWING FROM 1 TO 5 (1-EXTREMELY UNSATISFIED, 5-EXTREMELY SATISFIED)

Quality:	<u>4</u>	Rank all of the following (if applicable):	<u>4</u>
Service:	<u>4</u>	Quality of services satisfactory:	<u>4</u>
Cost:	<u>4</u>	Cutting made when scheduled:	<u>5</u>
Overall:	<u>4</u>	Firm and staff cooperative:	<u>3</u>
		Staffing adequate/professional:	<u>5</u>
		Problems solved on first phone call:	<u>4</u>
		Special request & emergency:	<u>4</u>

What additional services do they provide to offer to you? N/A SCORE: 5

Is the company easy to get in contact with and how is the response? YES SCORE: 5

What has most impressed you about this company? FOR THE MOST PART THEY DO GOOD WORK AND ARE EASY TO GET IN CONTACT WITH SCORE: 4

TOTAL SCORE: 55

COMMENTS: We are concerned about the lack of weeding as well as the trash that the staff mows over + doesn't pick up which causes more trash.

PLEASE RETURN TO: DEBRA REAVES, BUYER ASSISTANT
PURCHASING DEPARTMENT
(813) 794-2229 (PHONE) (813) 794-2111 (FAX)



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Please return by: June 4, 2010
Thank you.

May 24, 2010

REQUEST FOR BID RENEWAL

BID # 10-033-GF BID TITLE: Grounds Maintenance: SSMS (Creative Curbing)

 Yes, I agree to renew Bid #10-033-GF for the second year, under the same terms and conditions as the existing bid. The renewal period for the second year will begin on 8/25/2010 and expire on 8/24/2011.

 No, I do not agree to renew Bid# 10-033-GF

Principal Signature: _____

Typed Name and Title: _____

RANK THE FOLLOWING FROM 1 TO 5 (1--EXTREMELY UNSATISFIED, 5--EXTREMELY SATISFIED)

Quality:	<u>4</u>	Rank all of the following (if applicable):	
Service:	<u>3</u>	Quality of services satisfactory:	<u>4</u>
Cost:	<u>3</u>	Cutting made when scheduled:	<u>4</u>
Overall:	<u>3.5</u>	Firm and staff cooperative:	<u>4</u>
		Staffing adequate/professional:	<u>3/4</u>
		Problems solved on first phone call:	<u>3</u>
		Special request & emergency:	<u>3</u>

What additional services do they provide to offer to you? N/A

Is the company easy to get in contact with and how is the response? YES GOOD RESPONSE
REASONABLE TIME FRAME SCORE: _____

What has most impressed you about this company? N/A SCORE: 4

SCORE: _____

TOTAL SCORE: _____

COMMENTS: MINOR ISSUES WITH WEEDING AND RETENTION PONDS

PLEASE RETURN TO: DEBRA REAVES, BUYER ASSISTANT
PURCHASING DEPARTMENT
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District School Board of Pasco County

Bid Recommendation

Bid Title	Grounds Maintenance – JWMHS & SSMS – Maintenance	Number of Vendors Notified	168
Bid Number	10-033-GF	Number of Bids Distributed	22
Date Solicited	June 2, 2009	Number of Vendors Bidding	12
Date Opened	July 8, 2009	Number of “No Bid” Responses	10
Date Board Presentation	August 18, 2009	Funding Source	General
Total Savings	\$38,798.43	Grand Total of Bid	\$81,900.00 Estimate

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid from Creative Curbing & Moore, Inc. meeting written specifications.

Term of Contract: This bid is for grounds maintenance at J. W. Mitchell High & Seven Springs Middle Schools. Grand total is an estimate only, unit prices will prevail. This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is August 25, 2009 through August 24, 2010.

Notations and Exceptions: Recommend rejection of low bid from Capital Land Management for failure to provide references regarding the company’s ability to provide services as required in the bid documents.

Savings determined by averaging all non-awarded vendor prices and subtracting from recommended vendor’s pricing.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Edward Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent 

District School Board
of Pasco County

AUG 18 2009

Board Approved