



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

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352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 7, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: University of South Florida Athletic Training Education Program

The attached contract is a student teaching agreement between the University of South Florida and the District School Board of Pasco County. The contract will be effective September 8, 2010 through May 31, 2015 subject to termination in writing by either party with 30 days' written notification. There is no cost to The District. The contract has been reviewed and approved by Nancy Alfonso, School Board Attorney.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

**UNIVERSITY OF SOUTH FLORIDA
ATHLETIC TRAINING EDUCATION PROGRAM**

Clinical Affiliation Agreement

I. CLINICAL EDUCATION SITE

This clinical education agreement is made, and entered into between the University of South Florida Board of Trustees, a public body corporate, for its College of Medicine, (hereafter referred to as the "University"), acting through the Athletic Training Education Program (hereafter referred to as the "ATEP") and Sunlake High School and Wiregrass Ranch High School, hereafter referred to as the "Clinical Sites", Sunlake High School located at 3023 Sunlake Blvd, Land O Lakes, FL 34638 and Wiregrass Ranch High School located at 2909 Mansfield Boulevard, Wesley Chapel, FL 33543, for the purposes of providing cooperative and partnership arrangements involving Clinical Site staff, University faculty, and program students.

WHEREAS, Students at the University who are candidates for a B.S. Degree in Athletic Training are required to obtain clinical experiences; and

WHEREAS, Clinical Sites desires to participate and cooperate with University to implement said program by accepting and placing students with Clinical Sites to enable them to obtain clinical experiences; and

WHEREAS, This agreement will serve as recognition of the separate and mutual responsibilities of the University and Clinical Site to each other and to the students involved.

II. PURPOSE

This agreement made and entered this 2nd day of Aug is to establish an affiliation agreement between the above parties in regard to their cooperation and service by each partner to allow maximum use of available resources to meet the learning objectives of the student. The scope of the agreement is focused on the general activities planned and the assignment of responsibilities between the parties. Clinical Site staff and AT Program faculty development and consultation opportunities may be part of this Affiliation Agreement.

III. IT IS SPECIFICALLY AGREED THAT

A. The UNIVERSITY shall:

1. assign a faculty member in its College of Medicine to be the clinical coordinator and instructional supervisor for students placed at the Clinical Site.
2. plan clinical experience dates, times, general assignments and number of students in cooperation with the Clinical Site.
3. consider the responsibilities and mission of the Clinical Site when recommending student placement.
4. notify the Clinical Site of the number of students and the rotation periods 4 weeks prior to the commencement of the fall semester and give 90 days notice of summer assignments.
5. reserve the right to revoke an assignment, prior to the students entry in to the clinical education program of the Clinical Site.
6. notify the Clinical Site of any proposed changes in the academic program that would affect the clinical experience.
7. assure that the student demonstrates acceptable health standards, including appropriate vaccinations according to Clinical Site guidelines, prior to the clinical experience.
8. accept the directed supervision provided by a certified athletic trainer, physician, or other approved clinical instructor at the Clinical Site for academic credit in the education courses.
9. provide written communication to the Clinical Site regarding performance in providing clinical education experiences.
10. provide evaluation forms for Clinical Site use in evaluation of the student(s).

Revised 04/08/2010



11. withdraw a student from his/her assigned clinical education experience at the Clinical Site when, in the University's judgement, the student's progress, conduct, or performance in practice does not meet standards for continuation in the program, or when the Clinical Site does not provide agreed upon educational experiences for the student.
12. not discriminate against any applicant for enrollment in course of study because of race, creed, color, age, sex, national origin, religion or handicap.
13. have the option to mention affiliations and partnership in their organizations written and electronic materials following approved organization media guidelines.
14. assign students to the availability of the Clinical Site's personnel for teaching and supervision.
15. maintain the privilege to visit the Clinical Site before, after, and/or during the clinical experience.
16. amend any part of this agreement, in writing and upon mutual agreement of both partners.
17. The University is an institution of the State of Florida, and its "self insurance" limitations are provided by law. The University is provided with comprehensive general liability insurance with the limits of \$100,000.00 per person, \$200,000.00 per occurrence, pursuant to the terms and limitations of Section 768.28 Florida Statutes, and Chapter 284, Part II, Florida Statutes."

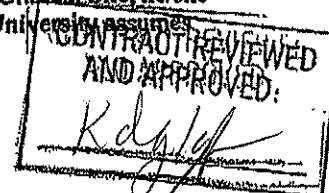
B. The CLINICAL SITE shall:

1. provide clinical education experience as stated in the objectives of the University and supervision appropriate to the academic and clinical level of assigned students.
2. provide the physical facilities and other equipment necessary for the clinical education experiences.
3. inform the University that the student should be withdrawn from his/her assigned clinical education experience, when his/her clinical performance is unsatisfactory or his/her behavior is disruptive or detrimental to the Clinical Site and/or athletes/patients.
4. assign a certified athletic trainer, physician, or other approved clinical instructor to supervise clinical instruction, continuously evaluate student performance and inform the University when a student is not meeting the expected levels of performance.
5. review policies, procedures, dress code, and contractual agreement with student(s).
6. complete forms requested by the University and submit in a timely manner.
7. have the option to mention affiliations and partnership in their organizations written and electronic materials following approved organization media guidelines.
8. inform the University of any proposed staff changes or changes in availability of learning opportunities that effect the directed practice.
9. accept students without considerations of race, creed, color, age, sex, national origin, religion, or handicap.
10. amend any part of this agreement, in writing and upon mutual agreement of both partners.
11. The Clinical Site may require that the student show proof of individual liability insurance prior to beginning clinical experience.

C. The student(s) shall:

1. be permitted all facility holidays and understand that USF holidays and vacation breaks may not coincide with the facility holidays.
2. have the responsibility of transportation to and from the Clinical Site.
3. complete assignments as deemed appropriate by the Clinical Education Coordinator and Program Faculty.
4. provide medical insurance or other financial means to cover him/herself as to expenses which may arise as the result of illness or injury occasioned during his/her period of clinical rotation at the Clinical Site, acknowledging that since he/she is not an employee of the University or the Clinical Site, he/she is not protected by Worker's Compensation and neither the Clinical Site nor the University assumes

Revised 04/09/2010



liability for injuries or illness in the absence of a showing of actual negligence on the part of the University or Clinical Site or any of its agents.

- 5. be responsible for following the administrative policies of the Clinical Site, including, but not limited to those covering confidentiality, patient rights, safety and infection control.
- 6. be responsible for providing the necessary and appropriate uniforms required.
- 7. be responsible for his/her own housing during clinical assignments, but would welcome Clinical Site housing and/or assistance in obtaining private housing.
- 8. be subject to the rules and regulations of the Clinical Site.
- 9. not be considered an employee of the Clinical Site, but a student in the clinical education phase of his/her professional education.
- 10. demonstrate acceptable health standards prior to the clinical experience, including documentation of vaccinations required by the Clinical Site.
- 11. Provide proof of individual liability insurance to clinical site upon request.
- 12. Notify the University of known hazardous conditions including increased criminal activity on site.

IV. FINANCE

There are no financial obligations for the function of educational activities for either party while athletic training students are assigned to the Clinical Site.

V. TERM OF AGREEMENT

This agreement shall be effective from the date of its execution and shall be reviewed every three years. Either party may terminate the agreement at the end of any year (as measured from the date of execution) upon written notice at least thirty days in advance. This agreement will be in effect through May of 2015.

VI. CERTIFICATION FOR EMPLOYEE/EMPLOYMENT BACKGROUND:

Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work.

VII. INDEMNIFICATION/HOLD HARMLESS:

As specified in Florida Statute, Section 768.28, the bidder agrees to indemnify and hold the School District harmless from and against all damages of any nature whatsoever which are caused or materially contributed to by the negligent acts of any officer, employee, and agent or other representative of the bidder and which are not caused or materially contributed to by any officer, employee, agent or other representative of the District. *Any costs associated with the screening are the sole responsibility of the student.*

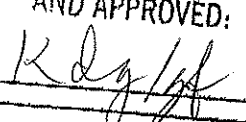
VIII. COURT VENUE:

Venue for any and all legal action regarding or arising out of the transaction covered herein shall be solely in the appropriate court in and for Pasco County, State of Florida. The laws of the State of Florida shall govern this transaction.

X. CIVIL RIGHTS ACT OF 1964:

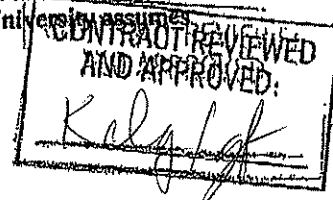
University of South Florida shall comply with all applicable laws, ordinances, codes, and statutes of any and all local, state, or national governing bodies included within this section. University of South Florida shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this Contract.

Revised 04/09/2010

CONTRACT REVIEWED
 AND APPROVED:


11. withdraw a student from his/her assigned clinical education experience at the Clinical Site when, in the University's judgement, the student's progress, conduct, or performance in practice does not meet the standards for continuation in the program, or when the Clinical Site does not provide agreed upon educational experiences for the student.
 12. not discriminate against any applicant for enrollment in course of study because of race, creed, color, age, sex, national origin, religion or handicap.
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 16. amend any part of this agreement, in writing and upon mutual agreement of both partners.
 17. The University is an institution of the State of Florida, and its "self insurance" limitations are provided by law. The University is provided with comprehensive general liability insurance with the limits of \$100,000.00 per person, \$200,000.00 per occurrence, pursuant to the terms and limitations of Section 768.28 Florida Statutes, and Chapter 284, Part II, Florida Statutes."
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Revised 04/09/2010



VI. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed and delivered by their duly authorized agents as of the day and year here written below each name.

University of South Florida

By: _____
(Signature)
Stephen K Klasko, MD, MBA
Title: Sr. VP, USF Health/Dean, College of Medicine
Date: _____

By: _____
(Signature)
David Leffers, MD
Title: Chair, Department of Orthopaedics & Sports
Medicine
Date: _____

By: Micki Cuppett
Micki Cuppett, EdD, ATC
Director, Athletic Training Education Program
Date: Aug 2, 2010

By: _____
(Signature)
Barbara Morris, DHSc, ATC, CSCS, ROT
Title: Clinical Education Coordinator,
Athletic Training Education Program
Date: _____

By: Gary Watters
Clinical Sites
(Sunlake High School Administrator's
Signature)
Title: Principal
Date: 8/16/10
By: _____

By: _____
(Wiregrass Ranch High School
Administrator's Signature)
Title: _____
Date: _____

School Board Signature

Kendra Goodman 8/16/10
Signature Date
Kendra Goodman, Purchasing Agent
District School Board of Pasco County

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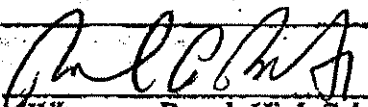
University of South Florida

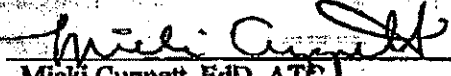
Clinical Sites

By: _____
(Signature)
Stephen K Klasko, MD, MBA
Title: Sr. VP, USF Health/Dean, College of Medicine
Date: _____


By: _____
(Sunlake High School Administrator's Signature)
Title: _____
Date: _____

By: _____
(Signature)
David Leffers, MD
Title: Chair, Department of Orthopaedics & Sports Medicine
Date: _____

By: 
(Wiregrass Ranch High School Administrator's Signature)
Title: Principal
Date: 8/11/10

By: 
Micki Cuppett, EdD, ATC
Director, Athletic Training Education Program
Date: Aug 2, 2010

By: _____
(Signature)
Barbara Morris, DHSc, ATC, CSCS, ROT
Title: Clinical Education Coordinator, Athletic Training Education Program
Date: _____

 8/29/10
Signature Date
Kendra Goodman, Purchasing Agent
District School Board of Pasco County