

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	J. W. Mitchell High School Yearbooks	<b>Number of Vendors Notified</b>	255
<b>RFP Number</b>	11-016-VJ	<b>Number of Proposals Distributed</b>	10
<b>Date Solicited</b>	June 2, 2010	<b>Number of Vendors Proposing</b>	4
<b>Date Opened</b>	June 23, 2010	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	September 14, 2010	<b>Funding Source</b>	Internal Funds
<b>Total Savings</b>	Est. \$3,278	<b>Grand Total of RFP</b>	Est. \$46,725

**Recommendation:**

Recommend acceptance of RFP from Walsworth as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

**Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on September 15, 2010 through July 20, 2011.

**Notations and Exceptions:**

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (4), Total Price (3), and References (2), Workshop Options (2) Support Services (7) and Online Customer Service (2). Points were assigned on a scale of 1 (Low) to 5 (High) in each of the above entries, then multiplied by the weighted points factor. A savings was able to be calculated because the awarded vendor has both the highest point total and lowest base price submission. Savings were calculated by averaging the base price of each submission and then subtracting the lowest price submission.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

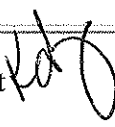
**Bids Evaluated By:**

Angie Murphy, Assistant Principal  
 Sabrina Schmitz, Yearbook Advisor  
 3 Members of the student body (names on file in the Purchasing Department)

**Bids Prepared By:**

Stephanie Noble, Buyer, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent 

TABULATION SHEET  
YEARBOOKS-JWMHS

<b>DATE OF OPENING:</b> June 23, 2010 @ 2:30pm		Herff-Jones	Jostens	Taylor Publishing	Walsworth
<b>RFP NAME:</b> Yearbooks - James W. Mitchell High School		305 Church St.	3601 Minnesota Dr.	10707 66th St. N. #9	1511 Druid Rd.
<b>RFP #:</b> 11-016-VJ		Safety Harbor, FL 34695	Minneapolis, MN 55435	Pinellas Park, FL 33782	Maitland, FL 32751
		727-410-9757	800-325-4774	727-546-4551	407-701-8238
<b>UNIT:</b>	<b>DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
	<b>James W. Mitchell High School</b>				
	Base Price:	\$54,779.64	\$55,000.00	\$43,511.00	\$46,725.00
	<b>TOTAL POINTS:</b>	<b>73.75</b>	<b>46.25</b>	<b>43.75</b>	<b>93.75</b>