



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

October 19, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: Renewal of RFP 09-046-AZ, Telecommunications Maintenance Services
Third Year of Three-Year Contract, Verizon Business Network Services (Verizon)

On December 15, 2009, official action (attached) was taken to approve a contract with Verizon Business Network Services (Verizon), based on RFP 09-046-AZ. The RFP is a three-year contract, renewable annually at the mutual consent of the parties. It encompasses maintenance of on-site equipment for all District schools and business sites using Verizon technicians, and establishes pricing for repair parts as needed. The second year of the contract will expire on December 31, 2010.

As services have been satisfactory, Mr. Chris Jackson, Supervisor of Information Services has requested renewal of the contract for its third term, January 1 – December 31, 2011. In an effort to reduce costs, the District has executed an option in the contract: reducing the number of technicians on-site from three (3) to one (1). The District will save \$230,000 by this action. Please see the attached memo from Mr. Jackson for detailed information.

The anticipated contract amount for the next term is \$530,953.88, paid out of general funds. Verizon has agreed in writing (attached) to honor the amended terms and conditions of the RFP for the upcoming term. Approval of this renewal will permit Information Services to issue a pro-rated purchase order to Verizon to cover services provided January 1 – June 30, 2011. A purchase order for the balance of the contract amount will be issued after the beginning of the next fiscal year.

Please feel free to contact Chris Jackson or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments



District School Board of Pasco County

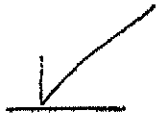
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RFP #09-046-AZ RENEWAL REQUEST TELECOMMUNICATIONS MAINTENANCE SERVICES



Yes, I agree to renew the above-referenced RFP with the District School Board of Pasco County. Per certified letter 7004-2510-0006-9886-4893 to Verizon Business Services dated July 8, 2010, the number of on-site technicians will be reduced from three (3) to one (1). All other terms and conditions remain the same. The contract term will be January 1, 2011 – December 31, 2011.

No, I do not agree to renew the above-referenced contract with the District School Board of Pasco County.

COMPANY NAME: Verizon Business Network Services

SIGNATURE: Tom McCurdy DATE: 9/29/2010

PRINTED NAME/TITLE: Tom McCurdy E-MAIL: tom.mccurdy@verizon.com
OPERATIONS MANAGER

TELEPHONE W/AREA CODE: 813-664-2101 FAX W/AREA CODE: 813-664-2353

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

PLEASE RETURN TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., MSLS, BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE, LAND O' LAKES, FL 34638
(813) 794-2504 (PHONE)
(813) 794-2111 (FAX)
azimney@pasco.k12.fl.us



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Date: September 28, 2010

To: Kendra Goodman, Purchasing Agent

From: Chris Jackson, Supervisor of Information Services *LLJ*
Bruce Baldwin, Director of Information Services *BWB*

Subject: Renewal of RFP 09-046-AZ Telecom Maintenance

As services have been satisfactory, I am requesting the District School Board of Pasco County renew RFP 09-046-AZ for telecommunications maintenance services for the third year of the contract. In an effort to reduce costs, we have executed an option in the contract which allowed us to reduce the number of technicians provided by the contract from three to one. This allowed the District to realize \$230,000.00 worth of savings per year. The anticipated amount of the contract for 1/1/2011 – 12/21/2011 is \$530,953.88. The funding source is 110 general.

If you have any further questions, please call me at X42926.



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December 15, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

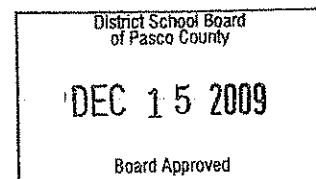
SUBJECT: Renewal of RFP 09-046-AZ, Telecommunications Maintenance Services
Second Year of Three-Year Contract, Verizon Business Network Services: Correction

On December 1, 2009, official action (attached) was taken to approve the second year of a three (3)-year contract with Verizon Business Network Services. The RFP encompasses maintenance of on-site equipment for all District schools and business sites using Verizon technicians. The approved second year term is January 1 – December 31, 2010.

The Board-approved amount of \$546,715.92 did not take into account the maintenance required at Watergrass Elementary and Anclote High, and the estimated amount needed for the first six (6) months of maintenance at the three (3) schools opening in August 2010. Please see the attached memo from Mr. Bruce Baldwin, Director of Information Services, for further information.

We are requesting that the Board approve the new total of \$554,611.92 (addition of \$7,896) so that a pro-rated purchase order can be issued to cover services for the period January 1 – June 30, 2009. Please feel free to contact Mr. Chris Jackson, Supervisor of Information Services, or me if you have any questions or concerns.

KDG/az
Attachments



District School Board of Pasco County

Bid Recommendation

RFP Title	Telecommunications Maintenance Services	Number of Vendors Notified	560
RFP Number	09-046-AZ	Number of Proposals Distributed	26
Date Solicited	August 22, 2008	Number of Vendors Proposing	2
Date Opened	September 15, 2008	Number of Formal "No Bid" Responses	0
Date Board Presentation	October 21, 2008	Funding Source	General
Total Savings	\$70,036.08	Grand Total of Proposal	\$201,715.92 1 st year

Recommendation: Recommend acceptance of Verizon Business Network Services, per the attached RFP tabulation, as having the highest average score and best RFP meeting written specifications.

Term of Contract: This RFP is a three-year contract, renewable annually at the mutual consent of the parties. It establishes firm-fixed prices for the NEC switching system and Centigram voice mail system for all District schools and building sites. The proposal establishes these prices for three (3) on-site technicians, repair parts as needed, and percent discount for balance of line items, as well as outlining service levels expected.

Notations and Exceptions: Responses were independently evaluated by the committee members noted below, with all scores being averaged. Both proposers, Shared Technologies and Verizon Business Network Services (incumbent provider) were interviewed by the committee, and were then scored again by the committee members. Interview scores were added to the RFP response scores. The committee recommends that the services of Verizon, as the highest-scoring proposer, be retained, contingent upon successful negotiation of an operational contract, which will include the RFP by reference. The contract will be brought back to the Board for signature.

Savings are calculated as the difference between the two (2) bidders' annual price for maintenance of all sites, as outlined in the RFP, for a period of one (1) year.

Proposals Evaluated By:

Chris Jackson, Supervisor of Information Services
Ed Mutell, Supervisor of Information Services
Daryl Schooler, Systems Analyst

District School Board
of Pasco County

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., Buyer

OCT 21 2008

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

Board Approved

KOG

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

Date of Opening: September 15, 2008			
RFP Title: Telecommunications Maintenance Services	Shared Technologies Inc.	Verizon Business Network Services Inc.	
RFP #09-046-AZ	4500 140th Ave. N., Ste 217	3608 Queen Palm Drive	
BOARD MEETING OCTOBER 21, 2008	Clearwater, FL 33762	Tampa, FL 33619	
Competencies, profile & staffing (max. 20 pts)	17.00		18.00
References (max. 10 pts)	4.63		4.49
Catastrophic failure plan (max. 10 pts)	7.33		6.00
Pricing (max. 60 pts, force ranked)	30.00		60.00
Subtotal	58.96		88.49
Interview (max. 25 pts)	21.00		18.67
TOTAL	79.96		107.16

District School Board
of Pasco County

OCT 21 2008

Board Approved