



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

October 19, 2010

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**RE:** Bid #10-080-LR Relocation of Portables  
JLC Mobile Home Transport  
Approval of Purchase Order: 10004405

On April 20, 2010, official action was taken to enter into the first year of the above-referenced bid with JLC Mobile Home Transport. This recommendation was for an anticipated annual expenditure of \$65,596.00 for the first year. The first year covers the period of April 20, 2010 through April 19, 2011.

At this time, the Maintenance Department has determined that additional expenditures will be needed. The above-referenced purchase order totaling \$18,120 is being forwarded for your consideration and subsequent approval. This request is for the relocation of nine portables and one gang restroom.

In addition to the \$18,120 above, we are also requesting blanket approval not to exceed \$18,120 for a total of \$36,240 for Board approval for the period of October 21, 2010 through April 19, 2011 in order to reduce delays in processing purchase orders. As always, the Purchasing Department will monitor these purchase orders to verify that the dollar limits are not exceeded.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf  
Attachments

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
PURCHASING DEPARTMENT  
20430 GATOR LANE LAND O' LAKES, FL 34638  
PHONE: 813.794.2221 FAX: 813.794.2111**

PURCHASE ORDER NUMBER 10004405 PAGE 1 OF 2

**INVOICE IN TRIPLICATE**  
INCLUDING THIS PURCHASE ORDER NUMBER TO:  
District School Board of Pasco County  
Accounts Payable  
7227 Land O Lakes Blvd  
Land O Lakes FL 34638  
Telephone 813/794-2290

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**  
JLC MOBILE HOME TRANSPORT  
20851 NE 30TH STREET  
WILLISTON FL 32696

**SHIP TO** F.O.B. DESTINATION  
Facility and Maintenance  
11835 Tree Breeze Dr  
New Port Richey FL 34654

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
10/11/10	MARK FOX - OFFICE	15000	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	26 X 28 PORTABLE		9	EACH	1,812.0000	16,308.00
002	14 X 42 GANG RESTROOM		1	EACH	1,812.0000	1,812.00
	* * * ITEM TOTAL * * *					18,120.00
	* * * TERMS & CONDITIONS * * *					
	ALL MATERIAL MUST BE ASBESTOS FREE M.S.D.S. REQUIRED FOR ALL MATERIAL DELIVERY HOURS: 7:30 AM 11:00 AM AND 12:00 PM 2:30 PM  ALL VISTORS AND DELIVERY PERSONS MUST SIGN-IN AT THE SCHOOL OR DEPARTMENT'S ADMINISTRATIVE OFFICES BEFORE VISITING OR MAKING DELIVERIES  * * * NOTES * * *  TRANSPORT RICHEY  BID 10-080-LR APPROVED 4/20/10 THRU 4/20/11  *PASCO SCHOOL BOARD USE ONLY*  39C.0271.8610.0630.7400.8100  * * ACCT TOTAL * *  REQ NBR: 9061 10405					18,120.00
						18,120.00

INFORMATION ON REVERSE  
1 - VENDOR COPY

*Kendra Dodman*  
PURCHASING AGENT/S/

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**PURCHASING DEPARTMENT**  
 20430 GATOR LANE LAND O' LAKES, FL 34638  
 PHONE: 813.794.2221 FAX: 813.794.2111

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SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	VNDR NBR: V0000049387					

INFORMATION ON REVERSE  
 1 - VENDOR COPY

*Kendra Brodman*  
 PURCHASING AGENT/S/