



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
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November 2, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/KZ*

RE: ESOL On-Line Consortium Contract – Board Agenda Item

In order to remain in compliance with F.S. 1003.56(3)(f) providing English Language Learners with qualified teachers, Curriculum and Instructional Services offers face-to-face and on-line endorsement courses to teachers, guidance counselors, and school-based administrators. This is accomplished as part of an ESOL On-Line Consortium of five (5) Florida school districts and the Center for Technology and Education of Tampa. Please refer to the attached memo from Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services, for additional information.

The contract has been previously reviewed and approved by the Board's Attorney, Ms. Nancy Alfonso. There is no cost to the District regarding this contract; 20% of the fees paid by registrants will defray any indirect costs incurred. The term of the contract will be upon Board approval through June 30, 2011. At this time we are requesting Board approval of the contract. Please contact Ms. Reilly or me if you have any questions or concerns.

KDG/dr

Attachments



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Memo # CIS-11-025

Contact: Kathleen Steiner

Director of CIS

Ariana Leonard, Supervisor

Ext. 42251

DATE: October 19, 2010

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent
Ruth B. Reilly, Assistant Superintendent for Curriculum & Instructional Services

SUBJECT: **ESOL On-Line Consortium Contract**

Introduction

In order to remain in compliance with 1003.56(3)(f) F.S., providing English Language Learners with qualified teachers, Curriculum and Instructional Services offers face-to-face and on-line endorsement courses to teachers, guidance counselors, and administrators. This is accomplished as part of an ESOL On-Line Consortium of five Florida school districts and the Center for Technology and Education of Tampa.

Description

The attached document represents the ESOL On-Line Consortium's agreement for contracted services for academic year 2010-2011.

Action Requested

Staff respectfully requests the Board's approval of the attached agreement for provision of contracted services.

Recommendation

The Board is requested to approve the Center for Technology and Education, Agreement for Contracted Services.

Attachment



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Center for Technology and Education

AGREEMENT FOR CONTRACTED SERVICES

This AGREEMENT FOR CONTRACTED SERVICES, is effective as of July 1, 2010 through June 30, 2011, by and between the Center for Technology and Education, Florida, hereinafter referred to as the "Center" and the ESOL Online Consortium, hereinafter referred to as the "Consortium", is as follows:

- 1) a. This contract is for professional, technical, or personnel services.
- b. Contact Information

Sandra Rosario
 Hillsborough County Public Schools
 Velasco Student Services Center
 1202 East Palm Avenue
 Tampa, Florida 33605
 813-273-7312
 sandra.rosario@sdhc.k12.fl.us

Ariana Leonard
 The District School Board of Pasco County
 7227 Land O Lakes Blvd.
 Land O Lakes, Florida 34638
 813-794-2251
 alrodrig@pasco.k12.fl.us

Christa Kirby
 Pinellas County Public Schools
 P.O. Box 2942
 Largo, Florida 33770
 727-588-6067
 kirbyc@pcsb.org

Donald Blair
 The School Board of Sarasota County, Florida
 1960 Landings Blvd.
 Sarasota, Florida 34231
 941-927-9000
 donald_blair@sarasota.k12.fl.us

Minnie Cardona
 Seminole County Public Schools
 400 E. Lake Mary Blvd.
 Sanford, Florida 32773
 Minnie_cardona@scps.k12.fl.us

Cindy Luiaconi/Jack Davis
 Center for Technology and Education
 2920 North 40th St., #101
 Tampa, FL 33605
 813-840-7123
 cindy.luiaconi@cteched.com/jack.davis@cteched.com

CONTRACT REVIEWED AND APPROVED: <i>KDK/AZ</i> <i>10/22/10</i>
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2) a. **The Center shall provide the following services:**

Implementation of online delivery services for courses developed to meet state mandated ESOL competencies for education professionals. Fees will be \$185.00 per participant for 60 hour courses and \$75.00 for 18 hour courses. 20% of the fee for each participant will be reserved for the ESOL Consortium to defray update and editing costs and any other projects they wish to undertake as a Consortium. The Center will retain \$50.00 of the 60-hour course fee and \$15.00 of the 18-hour course fee. This will cover course update and maintenance services as well as the Center's fee for administering all courses statewide. The remainder of the participant fee will cover program expenses. Unexpended dollars will revert to the ESOL Consortium each year.

The schedule for updates and maintenance of courses will be determined by the Consortium. The digital content of the course will be packaged in a Common Cartridge Format when a course or an update is complete. The format will be delivered on a CD in a zipped folder. The electronic manifest will be a standard format that can be understood by any learning platform or repository that implements Common Cartridge import. Several major learning platforms support Common Cartridge creation in addition to import. Angel, Blackboard and Moodle all support Common Cartridge format. The package of course materials will be reusable and editable with Angel, Blackboard, Moodle and several other Learning Management Systems.

The Center will not be responsible for the upload of the course into Sarasota's and Seminole's courseware; however, the Center will ensure that the course is delivered in a format that will allow Sarasota and Seminole to upload the course(s) into their courseware. In addition, the Center will provide any Consortium district direct download access from its server.

Detailed list of courses and guidelines for the services are contained in the document entitled ESOL Online course updates and maintenance guidelines.

b. **The Consortium shall furnish data, information, workspace, equipment, etc., to the Project as follows:**

Course content contact; final proofreading; (for Hillsborough, Pasco, and Pinellas) access to Districts' servers for upload of courses; for Sarasota and Seminole- specifications for format of CD for delivery of courses; marketing of courses at conferences attended by Consortium members; a consolidated list of any changes or revisions requested by Consortium members and of feedback from districts' facilitators.

c. **The Center shall furnish data, information, workspace, equipment, etc., to the Project as follows:**

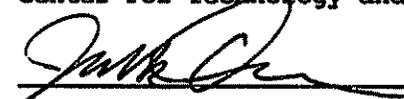
CONTRACT REVIEWED
AND APPROVED
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10/22/10

Server; broadband services; 1000 FirstClass licenses and renewals; web and firewall services; clerical, and technical support; quarterly email marketing to statewide ESOL and Staff Development contacts; course moderators; program management.

- 3) The Center shall maintain such records and accounts as are deemed necessary to assure proper accounting for all funds and performance under this Contract.
- 4) The Center's services under this contract are for the 2010-2011 school year.
- 5) The Center shall report quarterly to the Consortium a full financial report for ESOL Online courses delivered by the Center, including but not limited to all income and expenditures such as: total fees generated; fees paid to the Center; 20% of fees allocated to the Consortium; actual program costs; and expenditures designated by the member districts to be charged against the Consortium's allocations.
- 6) The Consortium retains any and all rights to the course content and design.
- 7) This Contract shall take effect upon the date signed and approved by the member districts' school board for services provided beginning July 1, 2010 and continuing through June 30, 2011. The Contract shall be reviewed to consider renewal for a period of one calendar year to commence July 1 of each year.
- 8) Other Provisions:
No additional provisions at this time.
- 9) Specific Consortium member provisions:

Signed:

Center For Technology and Education

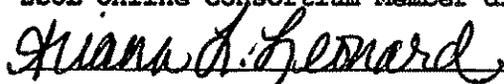


Jack Davis, Executive Director

9/27/2010

Date

ESOL Online Consortium Member district



Pasco

Chair

9/29/10

CONTRACT REVIEWED
AND APPROVED:


10/22/10