



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

November 16, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: RFP#09-065-CC, Early Childhood Equipment and Supplies
Third Year Renewal of a Three-Year Contract
Childcraft Education Corporation
Lakeshore Learning Materials
School Specialty, Inc.

On December 16, 2008, official action (attached) was taken to award the early childhood equipment and supplies RFP to above-referenced vendors. This bid is a three-year contract, renewable annually based upon mutual consent of the parties. The second year of the agreement will expire on January 1, 2011.

Considering services have been satisfactory, the vendors noted above were contacted to determine their willingness to enter into the third year of the agreement. As such, they have agreed in writing (attached) to enter into the third year of the agreement.

It is my recommendation at this time to enter into the third year of the agreement with the above-referenced vendors. The third year of the contract will cover the period of January 2, 2011 through January 1, 2012. The anticipated contract amount for next term is \$150,000.00 paid out of capital, enterprise, general, special revenue and internal funds. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf
Attachments



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Morcino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPC, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

BID RENEWAL REQUEST
BID #09-065-CC
BID TITLE: Early Childhood Equipment & Supplies

See attachment for terms

X

~~Yes, I agree to renew Written Quote #09-065-CC under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2011 through January 1, 2012.~~

No, I do not agree to renew #09-065-CC.

COMPANY NAME: School Specialty -Childcraft

SIGNATURE:

TYPED NAME AND TITLE: Joe Gooden Bid Manager

TELEPHONE (WITH AREA CODE): 888-388-3224

FAX NUMBER (WITH AREA CODE): 888-388-6344

E-MAIL: bidnotices@schoolspecialty.com

DATE: 10/25/2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Andrea Jackson, Purchasing Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE)
(813) 794-2111 (FAX)

District Wide Accreditation • Southern Association of Colleges and Schools



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Florantino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CFP®, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

BID RENEWAL REQUEST

BID #09-055-CC

BID TITLE: Early Childhood Equipment & Supplies

Yes, I agree to renew Written Quote #09-055-CC under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2011 through January 1, 2012.

No, I do not agree to renew #09-055-CC.

COMPANY NAME: Lakeshore Learning Materials

SIGNATURE: *Diana Lopez*

TYPED NAME AND TITLE: Diana Lopez

TELEPHONE (WITH AREA CODE): (800) 421-5354

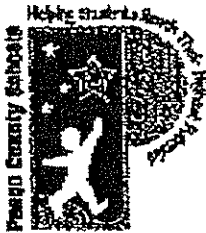
FAX NUMBER (WITH AREA CODE): (310) 537-7990

E-MAIL: biddept@lakeshorelearning.com

DATE: 10/19/2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.193(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Andrea Jackson, Purchasing Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE)
(813) 794-2111 (FAX)



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CFPD, CFPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

BID RENEWAL REQUEST
BID #09-065-CC
BID TITLE: Early Childhood Equipment & Supplies

X

Yes, I agree to renew Written Quote #09-065-CC under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2011 through January 1, 2012.

No, I do not agree to renew #09-065-CC.

COMPANY NAME: School Specialty

SIGNATURE: Douglas Barnd

TYPED NAME AND TITLE: Douglas Barnd, Asst. Secretary

TELEPHONE (WITH AREA CODE) 800-365-0174

FAX NUMBER (WITH AREA CODE) 800-775-8314

E-MAIL: bidnotices@schoolspecialty.com

DATE: 10/20/10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Andrea Jackson, Purchasing Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2258 (PHONE)
(813) 794-2111 (FAX)

00002/0002

DSBPC_Purchasing Dept

11/19/2010 15:32 FAX 352 588 0945



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 1, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

RE: Second Year Renewal of Three-Year Contract
RFP #09-065-CC, Early Childhood Equipment and Supplies
Childcraft Education Corporation
Lakeshore Learning Materials
School Specialty, Inc.

On December 16, 2008, official action (attached) was taken to award the above-referenced RFP to the vendors noted. This RFP is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on January 1, 2010.

Considering services have been satisfactory, the vendors were contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The second year of the contract will cover the period of January 2, 2010 through January 1, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

DATE/TIME: NOVEMBER 23, 2009 10:45:00

District School Board
of Pasco County

DEC 01 2009

Board Approved



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

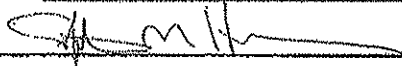
BID RENEWAL REQUEST
BID #09-065-LR
BID TITLE: Equipment & Supplies

✓

Yes, I agree to renew Bid #09-065-LR under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2010 through January 1, 2011.

No, I do not agree to renew Bid #09-065-LR

COMPANY NAME: CHILDCRAFT EDUCATION CORP.

SIGNATURE: 

TYPED NAME AND TITLE: STEPHEN M. MCKREN Assistant Secretary

TELEPHONE (WITH AREA CODE): 800-631-5652

FAX NUMBER (WITH AREA CODE): FAX (717) 653-7930

E-MAIL: cecbid@childcraftededucation.com

DATE: NOV -4 2009

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Deb Mateo, CPPB, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2234 (PHONE)
(813) 794-2111 (FAX)

District School Board
of Pasco County
DEC 01 2009
Board Approved



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

BID RENEWAL REQUEST BID #09-065-LR BID TITLE: Equipment & Supplies

X

Yes, I agree to renew Bid #09-065-LR under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2010 through January 1, 2011.

No, I do not agree to renew Bid #09-065-LR

COMPANY NAME: Lakeshore Learning Materials

SIGNATURE: *Diana Lopez*

TYPED NAME AND TITLE: Diana Lopez - Bid Supervisor

TELEPHONE (WITH AREA CODE): (800) 421-5354

FAX NUMBER (WITH AREA CODE): (310) 537-7990

E-MAIL: dlopez@lakeshorelearning.com

DATE: October 29, 2009

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Deb Mateo, CPPB, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2234 (PHONE)
(813) 794-2111 (FAX)

District School Board
of Pasco County
DEC 01 2009
www.pasco.k12.fl.us



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

BID RENEWAL REQUEST
BID #09-065-LR
BID TITLE: Equipment & Supplies

X

Yes, I agree to renew Bid #09-065-LR under the same terms and conditions as the existing bid. The second year period shall be from January 2, 2010 through January 1, 2011.

No, I do not agree to renew Bid #09-065-LR

COMPANY NAME: School Specialty
SIGNATURE: [Signature]
TYPED NAME AND TITLE: Scott Kurtzman, Asst. Secretary
TELEPHONE (WITH AREA CODE): 800-305-0174
FAX NUMBER (WITH AREA CODE): 800-775-8314
E-MAIL: scott.kurtzman@schoolspecialty.com
DATE: _____

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Deb Mateo, CPPB, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2234 (PHONE)
(813) 794-2111 (FAX)

District School Board
of Pasco County
DEC 01 2009
Board Approved

District School Board of Pasco County Bid Recommendation

| | | | |
|--------------------------------|--|--|---|
| Bid Title | Early Childhood Equipment and Supplies | Number of Vendors Notified | 472 |
| Bid Number | 09-065-CC | Number of Bids Distributed | 36 |
| Date Solicited | October 23, 2008 | Number of Vendors Bidding | 6 |
| Date Opened | November 18, 2008 | Number of Formal "No Bid" Responses | 1 |
| Date Board Presentation | December 16, 2008 | Funding Source | *Various Funds |
| Total Savings | \$19,500 (First Year Estimate) | Grand Total of Bid | \$150,000 (First Year Estimate) |

Recommendation:

Recommend acceptance of RFPs as noted on the attached bid tabulation sheet as having the highest average scores and best RFPs meeting written specifications.

Term of Contract:

This contract is for the purchase of early childhood equipment and supplies on an "as needed" basis to be used throughout the District. This is a three-year contract renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from January 2, 2009 to January 1, 2010. Discounts will remain firm and in effect throughout the term of the contract; however pricers may be updated not to exceed twice a year.

Notations and Exceptions:

Award was made to one (1) proposer per manufacturer (i.e., Jonti Craft, Lakeshore, Little Tikes), with the highest average scores, meeting written specifications. Each RFP was evaluated according to a weighted point system (i.e. discount offered 7, location 3, past history with our district 5, references 5) as outlined in the specifications with scores totaled to obtain the respondents with the highest scores. Copies of the evaluation forms are on file in the Purchasing Department.

Recommend rejection of proposal from Junction of Function, Inc., as they did not bid on the manufacturers as specified in the RFP document (i.e., Childcraft, Community Playthings, etc.).

Request permission to purchase Community Playthings, Environments, Inc., Fisher Price, Lego, Playskool, Play with a Purpose and Radio Flyer items after following District quote thresholds on an "as needed" basis, as no active bids were received. Amount listed above includes those items being purchased on an "as needed" basis.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging the submitted RFP Discounts and subtracting the discount from the total of bid.

* Various funding sources: Capital, Enterprise, General, Special Revenue and Internal

Bids Evaluated By:

Chrystal Cahill, Buyer Assistant, Purchasing Department

Bids Prepared By:

Chrystal Cahill, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent *KG*

District School Board
of Pasco County

DEC 01 2009
Board Approved

District School Board
of Pasco County

DEC 16 2008
Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: November 18, 2008 @ 2:30 PM | Childcraft Education Corporation | Contrax Furnishings, Inc. | Junction of Function, Inc |
|---|----------------------------------|---------------------------|---------------------------|
| BID TITLE: Early Childhood Equipment and Supplies | P.O. Box 3239 | 690 Northeast 23rd Avenue | 8603 Iris Cove Circle |
| BID # 09-065-CC | Lancaster, PA 17604 | Gainesville, FL 32609 | Naples, FL 34119 |
| Board Meeting December 16, 2008 | TOTAL PRICE | | |
| DESCRIPTION | TOTAL PRICE | TOTAL PRICE | TOTAL PRICE |
| Part A (Percentage off of Website) | | | |
| Childcraft | | No Bid | No Bid |
| RFP TOTAL | | | |
| Community Playthings | | No Bid | No Bid |
| Environments, Inc | | No Bid | No Bid |
| Fisher Price | | No Bid | No Bid |
| Lakeshore | | No Bid | No Bid |
| RFP TOTAL | | | |
| Lego | | No Bid | No Bid |
| Little Tikes | | No Bid | No Bid |
| RFP TOTAL | | | |
| Playskool | | No Bid | No Bid |
| Play with a Purpose | | No Bid | No Bid |
| Radio Flyer | | No Bid | No Bid |
| Whitney Brothers | | No Bid | No Bid |
| RFP TOTAL | | | |
| Part B (Percentage off of MSRP) | | | |
| Jonti Craft | | 16% | No Bid |
| RFP TOTAL | | 83.4 | |
| Wood Designs | | No Bid | No Bid |
| RFP TOTAL | | | |

District School Board
of Pasco County
DEC 16 2008
Board Approved

District School Board
of Pasco County
DEC 16 2008
Board Approved

** 1% Discount with additional freight charges, not to exceed 15% of purchase order

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: November 18, 2008 @ 2:30 PM | Lakeshore Learning Materials | Pyramid School Products | School Specialty, Inc. |
|--|------------------------------|-------------------------|------------------------|
| BID TITLE: Early Childhood Equipment and Supplies | 2695 East Dominguez Street | 6510 North 54th Street | 100 Paragon Parkway |
| BID # 09-065-CC | Carson, CA 90895 | Tampa, FL 33610 | Mansfield, OH 44903 |
| Board Meeting December 16, 2008 | TOTAL PRICE | TOTAL PRICE | TOTAL PRICE |
| DESCRIPTION | TOTAL PRICE | TOTAL PRICE | TOTAL PRICE |
| Part A (Percentage off of Website) | | | |
| Childcraft | No Bid | No Bid | No Bid |
| RFP TOTAL | | | |
| Community Playthings | No Bid | No Bid | No Bid |
| Environments, Inc | No Bid | No Bid | No Bid |
| Fisher Price | No Bid | No Bid | No Bid |
| Lakeshore | 96.05 | No Bid | No Bid |
| RFP TOTAL | | | |
| Lego | No Bid | No Bid | No Bid |
| Little Tikes | No Bid | No Bid | 100.0 |
| RFP TOTAL | | | |
| Playskool | No Bid | No Bid | No Bid |
| Play with a Purpose | No Bid | No Bid | No Bid |
| Radio Flyer | No Bid | No Bid | No Bid |
| Whitney Brothers | No Bid | 10% | 87.5 |
| RFP TOTAL | | 80.4 | 92.5 |
| Part B (Percentage off of MSRP) | | | |
| Jonti Craft | No Bid | 10% | |
| RFP TOTAL | | 74.59 | 90.01 |
| Wood Designs | No Bid | 10% | |
| RFP TOTAL | | 80.4 | 92.5 |
| 1% Discount with additional freight charges, not to exceed 15% of purchase order | | | |

DEC 01 2009
 Board Approved

DEC 16 2008
 Board Approved