



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 7, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Third Year Renewal of Three-Year Contract
Bid #09-083-GF: Lawn Maintenance Equipment – Transportation Department
Gulf Coast Tractor & Equipment

On December 16, 2008, official action (attached) was taken to award the above-referenced bid to Gulf Coast Tractor & Equipment. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the agreement was awarded on November 17, 2009. The second year of the agreement will expire on February 17, 2011.

Considering services have been satisfactory, Kevin R. Hansut, Vice President, Gulf Coast Tractor & Equipment was contacted to verify his willingness to enter into the third year of the agreement. As such, Kevin R. Hansut has agreed in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the agreement with Gulf Coast Tractor & Equipment. The third year of the contract will cover the period of February 18, 2011 through February 17, 2012. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: December 1, 2010 09:59:00



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BID RENEWAL REQUEST

BID #09-083-GF

BID TITLE: Lawn Maintenance Equipment – Transportation Department

[Handwritten signature]

Yes, I agree to renew Bid #09-083-GF under the same terms and conditions as the existing bid. The third year period shall be from **February 18, 2011 through February 17, 2012.**

No, I do not agree to renew Bid #09-083-GF

COMPANY NAME: Gulf Coast Tractor & Equipment

SIGNATURE: *[Handwritten signature: Kevin R. Hansut]*

TYPED NAME AND TITLE: Kevin R. Hansut, General Manager / Vice President

TELEPHONE (WITH AREA CODE): 813-995-2533

FAX NUMBER (WITH AREA CODE): 813-995-2937

E-MAIL: kevinh@gulfcoastractor.com

DATE: 11/29/2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
(813) 794-2111 (FAX)

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November 17, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG/kaf*

RE: Second Year Renewal of Three-Year Contract
Bid #09-083-GF: Lawn Maintenance Equipment – Transportation Department
Gulf Coast Tractor & Equipment

On December 16, 2008, official action (attached) was taken to award the above-referenced bid to Gulf Coast Tractor & Equipment. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on February 17, 2010.

Considering services have been satisfactory, Kevin R. Hansut, General Manager, Gulf Coast Tractor & Equipment was contacted to verify his willingness to enter into the second year of the agreement. As such, Kevin R. Hansut has agreed in writing (attached), to enter into the second year of the contract.

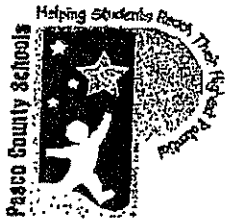
Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Gulf Coast Tractor & Equipment. The second year of the contract will cover the period of February 18, 2010 through February 18, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

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BID RENEWAL REQUEST

BID #09-083-GF

BID TITLE: Lawn Maintenance Equipment – Transportation Department

Yes, I agree to renew Bid #09-083-GF under the same terms and conditions as the existing bid. The second year period shall be from February 18, 2010 through February 17, 2011 *(K)*

No, I do not agree to renew Bid #09-083-GF

COMPANY NAME: Gulf Coast Tractor & Equipment

SIGNATURE: *Kevin R. Hansut*

TYPED NAME AND TITLE: Kevin R. Hansut, General Manager

TELEPHONE (WITH AREA CODE): 813-995-2533

FAX NUMBER (WITH AREA CODE): 813-995-2937

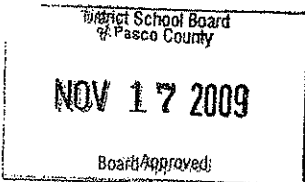
E-MAIL: khansut@gulfcoasttractor.com

DATE: 10/21/09

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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ATTENTION: Debra Reaves, Buyer Assistant
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Bid Recommendation

Bid Title	Lawn Maintenance Equipment – Maintenance		Number of Vendors Notified	45
Bid Number	09-083-GF		Number of Bids Distributed	5
Date Solicited	November 7, 2008		Number of Vendors Bidding	2
Date Opened	December 3, 2008		Number of “No Bid” Responses	3
Date Board Presentation	December 16, 2008		Funding Source	General
Total Savings	\$2,000		Grand Total of Bid	\$25,000.00 Estimate

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid meeting written specifications.

Term of Contract: This bid is for the Transportation Department’s “as needed” original-equipment-manufacturer’s (OEM) parts for lawn maintenance equipment throughout the District. This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is February 18, 2009 through February 17, 2010.

Notations and Exceptions: Recommend acceptance of bid from Gulf Coast Tractor & Equipment for Stihl and John Deere Parts as lowest and best responsive, responsible bids meeting written specifications. Savings based on historical usage.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Tad Kledzik, Transportation Department

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent 

School Board
County

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District School Board
of Pasco County

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Board Approved