



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 7, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Third Year Renewal of Three-Year Contract
Bid #09-109-GF, Hand Soap & Dispensers – Maintenance Department
Resource One, Incorporated

On May 5, 2009, official action (attached) was taken to award the above-referenced bid to Resource One, Incorporated. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the agreement was awarded on January 19, 2010. The second year of the agreement will expire on March 1, 2011.

Considering services have been satisfactory, Tom Potts, Sales Manager, Resource One, Incorporated, was contacted to verify his willingness to enter into the third year of the agreement. As such, Tom Potts has agreed in writing (attached), to enter into the third year of the contract.

Therefore, at this time, it is my recommendation to enter into the third year of the agreement with Resource One, Incorporated. The third year of the contract will cover the period of March 2, 2011 through March 1, 2012. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

Date/Time: December 1, 2010 10:26:00



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BID RENEWAL REQUEST
BID #09-109-GF
BID TITLE: Hand Soap & Dispensers – Maintenance Department

✓

Yes, I agree to renew Bid #09-109-GF under the same terms and conditions as the existing bid. The third year period shall be from **March 2, 2011 through March 1, 2012.**

No, I do not agree to renew Bid #09-109-GF

COMPANY NAME: Resource One, Inc.

SIGNATURE: *Tom Potts*

TYPED NAME AND TITLE: Tom Potts, Sales Manager

TELEPHONE (WITH AREA CODE): 352-622-4224

FAX NUMBER (WITH AREA CODE): 352-732-5660

E-MAIL: tom@gatorchemical.com

DATE: 11/8/2010

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2219 (PHONE)
 (813) 794-2111 (FAX)



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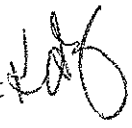
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352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

January 19, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #09-109-GF, Hand Soap & Dispensers – Maintenance Department
Resource One, Inc.

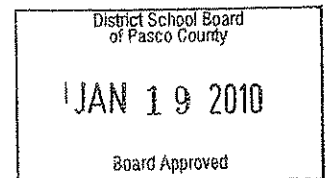
On May 5, 2009, official action (attached) was taken to award the above-referenced bid to Resource One, Inc. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on March 1, 2010.

Considering services have been satisfactory, Tom Potts, Sales Manager, Resource One, Inc., was contacted to verify his willingness to enter into the second year of the agreement. As such, Tom Potts has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Resource One, Inc. The second year of the contract will cover the period of March 2, 2010 through March 1, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments





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BID RENEWAL REQUEST BID #09-109-GF

BID TITLE: Hand Soap & Dispensers – Maintenance Department

X

Yes, I agree to renew Bid #09-109-GF under the same terms and conditions as the existing bid. The second year period shall be from March 2, 2010 through March 1, 2011.

No, I do not agree to renew Bid #09-109-GF

COMPANY NAME: Resource One, Inc.

SIGNATURE: Tom Potts

TYPED NAME AND TITLE: Tom Potts, Sales Manager

TELEPHONE (WITH AREA CODE): 352-622-4224

FAX NUMBER (WITH AREA CODE): 352-732-5660

E-MAIL: tom@gatorchemical.com

DATE: 11/24/09

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: **Debra Reaves, Buyer Assistant**
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
(813) 794-2111 (FAX)

District School Board
of Pasco County
JAN 19 2010
Board Approved

District School Board of Pasco County

Bid Recommendation

Bid Title	Hand Soap - Maintenance Department	Number of Vendors Notified	90
Bid Number	09-109-GF	Number of Bids Distributed	20
Date Solicited	January 8, 2009	Number of Vendors Bidding	6
Date Opened	January 28, 2009	Number of "No Bid" Responses	14
Date Board Presentation	May 05, 2009	Funding Source	ASSET
Total Savings	4,782.61	Grand Total of Bid	\$25,000 ESTIMATE

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid meeting written specifications from Resource One.

Term of Contract The bid is for the Central Warehouse's annual stock of hand soap to be used throughout the District. This is a three-year bid renewable annually, by mutual consent of both parties. The first year of the contract will commence on May 6, 2009 through March 1, 2010.

Notations and Exceptions: All low vendors are rejected for one or more of the following reasons: 1) If alternate is bid, written specifications must be submitted with bid documents, 2) sample required, 3) failed committee testing.

Testing was conducted at two schools during the months of February and March to determine acceptable product.

Savings were based on historical usage for the first year of the contract.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Eddie Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

District School Board
of Pasco County

JAN 19 2010

Board Approved

MAY 05 2009

Board Approved