



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111


727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 5, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Bid #09-016-GF Grounds Maintenance – Crews Lake Middle School
Two Month Extension of a Three-Year Contract
Phil's Lawn Maintenance

On July 29, 2008, official action (attached) was taken to award the above-referenced bid to Phil's Lawn Maintenance. This bid is a three-year contract, renewable annually based upon mutual consent of the parties. The third year of the agreement will expire on August 3, 2011.

Considering services have been satisfactory, Philip Copeland, Owner, Phil's Lawn Maintenance was contacted to determine his willingness to enter into the two month extension of the agreement. As such, he has agreed in writing (attached) to enter into the two month extension of the agreement. This extension will allow the Purchasing Department to revise the current specifications to award with other schools to obtain better pricing.

It is my recommendation at this time to enter into the two month extension of the agreement with the vendor noted above. The two month extension of the contract will cover the period of August 4, 2011 through October 3, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf
Attachments



District School Board of Pasco County

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June 15, 2011

BID RENEWAL REQUEST

BID #: 09-016-GF

BID TITLE: Grounds Maintenance - Crews Lake Middle School

Yes, I agree to extend 09-016-GF, under the same terms and conditions as the existing bid. The extension period will begin on August 4, 2011 and expire on October 3, 2011.

No, I do not agree to extend 09-016-GF.

Company Name: Phil's Lawn Maint

Signature: Philip T. Copeland Date: 6-16-11

Typed Name and Title: Philip T. Copeland-Owner

Telephone (w/area code): 727-813-1872 Fax Number (w/area code): 813-672-2781

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN ASAP

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/05/laws/ch_2005-028.pdf. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: Amy Flack, Interim Buyer
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2224 (PHONE) (813) 794-2111 (TAX)



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727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 6, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KG*

RE: Third Year Renewal of Three-Year Contract
Bid # 09-016-GF: Grounds Maintenance – Crews Lake Middle School
Phil's Lawn Maintenance

On July 29, 2008, official action was taken to award the above-referenced bid to Phil's Lawn Maintenance. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the agreement was awarded on June 2, 2009 and covers the period from August 4, 2009 through August 3, 2010.

Considering services have been satisfactory, Philip T. Copeland, Owner, Phil's Lawn Maintenance, was contacted to verify his willingness to enter into the third year of the agreement. As such, Philip T. Copeland has agreed in writing to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Phil's Lawn Maintenance. The third year of the contract will cover the period August 4, 2010 through August 3, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Date/Time:

District School Board
of Pasco County

JUL 06 2010

Board Approved



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing

Kendra Goodman, CPPB, Purchasing Agent

813/794-2221

Fax: 813/794-2111

727/774-2221

TDD: 813/794-2484

352/524-2221

e-mail: kgoodman@pasco.k12.fl.us

Please return by: June 4, 2010
Thank you.

May 24, 2010

REQUEST FOR BID RENEWAL

BID # 09-016-GF BID TITLE: Grounds Maintenance: CLMS (Phil's Lawn Maintenance)

Yes, I agree to renew Bid #09-016-GF for the third year, under the same terms and conditions as the existing bid. The renewal period for the second year will begin on 8/04/2010 and expire on 8/03/2011.

No, I do not agree to renew Bid# 09-016-GF

Principal Signature:

Typed Name and Title:

CHRIS CHRISTOFF, PRINCIPAL

RANK THE FOLLOWING FROM 1 TO 5 (1-EXTREMELY UNSATISFIED, 5-EXTREMELY SATISFIED)

Quality:	<u>4</u>	Rank all of the following (if applicable):	<u>4</u>
Service:	<u>4</u>	Quality of services satisfactory:	<u>5</u>
Cost:	<u>N/A</u>	Cutting made when scheduled:	<u>5</u>
Overall:	<u>4</u>	Firm and staff cooperative:	<u>4</u>
		Staffing adequate/professional:	<u>4</u>
		Problems solved on first phone call:	<u>4</u>
		Special request & emergency:	<u>4</u>

What additional services do they provide to offer to you? CHANGED WEEDING PATTERN AT SCHOOLS REQUEST

SCORE: 4

Is the company easy to get in contact with and how is the response? YES.

SCORE: 5

What has most impressed you about this company? ATTENTION TO DETAIL

SCORE: 4

TOTAL SCORE: 13

COMMENTS:

PLEASE RETURN TO:

DEBRA REAVES, BUYER ASSISTANT
PURCHASING DEPARTMENT
(813) 794-2229 (PHONE) (813) 794-2111 (FAX)

District School Board
of Pasco County

District Wide Accreditation • Southern Association of Colleges and Schools

JUL 06 2010

Board Approved



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352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 2, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KdG*

RE: Second Year Renewal of Three-Year Contract
Bid # 09-016-GF: Ground Maintenance: Crews Lake Elementary School
Phil's Lawn Maintenance

On July 29, 2008, official action was taken to award the above-referenced bid to Phil's Lawn Maintenance. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the contract will expire on August 3, 2009.

Considering services have been satisfactory, Philip T. Copeland, Owner, Phil's Lawn Maintenance, was contacted to verify his willingness to enter into the second year of the agreement. As such, Phil's Lawn Maintenance has agreed in writing to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Phil's Lawn Maintenance. The second year of the contract will cover the period August 4, 2009 through August 3, 2010.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dsr

Attachment

Date/Time:

District School Board
of Pasco County

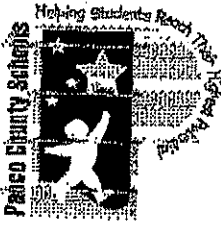
JUN 02 2009

Board Approved

District School Board
of Pasco County

JUL 06 2010

Board Approved



District School Board of Pasco County

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727/774-2221 TDD: 813/794-2484
813/524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 5, 2009

~~BID RENEWAL REQUEST~~ BID # 09-016-GF: Ground Maintenance - CLMS

Yes, I agree to renew Bid # 09-016-GF for the second year, under the same terms and conditions as the existing bid. ~~The renewal period for the second year will begin on August 4, 2009 and expire on August 3, 2010.~~

No, I do not agree to renew Bid # 09-016-GF

Company Name: Phil's Lawn Maintenance

Signature: Philip T Copeland Date: 5-11-09

Typed Name and Title: Philip T Copeland-Owner

Telephone (w/area code): 727-863-1872 Fax Number (w/area code): 801-672-2781

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN: May 12, 2009

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the District's Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: <http://www.flcourts.org/state/11-us/news/05-11/news05-11-09-11-09-01>. This law is effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN: DEBRA REAVES, BUYER ASSISTANT
PURCHASING DEPARTMENT
20435 GAYFOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE) (813) 794-2113 (FAX)

District School Board of Pasco County

District School Board of Pasco County

JUL 06 2010

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MAY 02 2009

Board Approved

Board Approved

District School Board of Pasco County Bid Recommendation

Bid Title	Grounds Maintenance – CLMS – Maintenance		Number of Vendors Notified	179
Bid Number	09-016-GF		Number of Bids Distributed	9
Date Solicited	June 5, 2008		Number of Vendors Bidding	4
Date Opened	July 15, 2008		Number of Formal “No Bid” Responses	5
Date Board Presentation	July 29, 2008		Funding Source	General
Total Savings	\$7,379.33		Grand Total of Bid	\$28,760.00 Estimate

Recommendation: Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid from Phil’s Lawn Maintenance meeting written specifications.

Term of Contract: This bid is for grounds maintenance at Crews Lake Middle School. Grand total is an estimate only, unit prices will prevail. This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is August 4, 2008 through August 3, 2009.

Notations and Exceptions: Savings determined by averaging all non-awarded vendor prices and subtracting from recommended vendor’s pricing.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Edward Flicker, Custodial Coordinator

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

District School Board
of Pasco County

JUL 06 2010

DATE/TIME: July 23, 2008; 08:34:00 Board Approved

District School Board
of Pasco County

JUN 02 2009

Board Approved

District School Board
of Pasco County

JUL 29 2008

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: JULY 15, 2008 2:30 PM		A-Team Lawn Service, Inc.		Central Florida Landscaping	
BID TITLE: GROUNDS MAINTENANCE - CREWS LAKE MIDDLE		8610 Jolly Roger Dr		6109 Orient Rd	
BID #: 09-016-GF		Hudson, FL 34667		Tampa, FL 33610	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	CREWS LAKE MIDDLE				
	Mowing, Weeding & String Trimming (38)	400.00	15,200.00	755.00	28,690.00
	Edging (38)	N/A	N/A	84.00	3,192.00
	Hedge Trimming (annual basis) (1)	10,800.00	10,800.00	5,154.00	5,154.00
	Pruning (Palms) (2)	200.00	400.00	N/C	NC
	Pruning (non-Palms) (1)	200.00	200.00	N/C	NC
	Mulching (2)	1,000.00	2,000.00	1,302.00	2,604.00
	Bush Hog High School Site (4) or as needed	350.00	1,400.00	650.00	2,600.00
	GRAND TOTAL		30,000.00		42,240.00
	ADDITIONAL MULCH: PER CUBIC YARD PRICE:		40.00		42.00
	COST FOR 10' x 10' BEDDING AREA:		50.00		50.00

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: JULY 15, 2008 2:30 PM		Phil's Lawn Maintenance		Titan Lawn Service	
BID TITLE: GROUNDS MAINTENANCE - CREWS LAKE MIDDLE		10353 Armadillo Ct.		3640 Peppervine PL	
BID #: 09-016-GF		New Port Richey, FL 34654		Wesley Chapel, FL 33544	
ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	CREWS LAKE MIDDLE				
	Mowing, Weeding & String Trimming (38)	525.00	19,950.00	921.00	34,998.00
	Edging (38)	70.00	2,660.00	10.00	380.00
	Hedge Trimming (annual basis) (1)	1,200.00	1,200.00	100.00	100.00
	Pruning (Palms) (2)	200.00	400.00	100.00	200.00
	Pruning (non-Palms) (1)	150.00	150.00	100.00	100.00
	Mulching (2)	1,200.00	2,400.00	200.00	400.00
	Bush Hog High School Site (4) or as needed	500.00	2,000.00	N/B	N/B
	GRAND TOTAL		28,760.00		36,178.00
	ADDITIONAL MULCH: PER CUBIC YARD PRICE:		60.00		40.00
	COST FOR 10' x 10' BEDDING AREA:		25.00		40.00