



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

July 26, 2011

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**RE:** Blanket Approval for Charter Schools – Capital Outlay Funding  
Purchase Orders # 20000045; 20000047; 20000051; 20000054

As you know, the School District has Charter School agreements with the following parties:

Academy at the Farm	\$15,528.00	Est.
Athenian Academy of Pasco	\$11,628.00	Est.
Dayspring Academy	\$30,264.00	Est.
Imagine School at Land O' Lakes	\$94,524.00	Est.

At the beginning of each fiscal year, purchase orders for the charter schools are forwarded to The Board for payment purposes associated with the charter schools and their Capital Outlay funding. Contracts for the above-mentioned charter schools were previously Board approved on July 29, 2003 (Dayspring Academy; Academy at the Farm), July 25, 2006 (Athenian Academy of Pasco), and July 8, 2008 (Imagine School at Land O' Lakes).

As you may recall, the Capital Outlay unit allocations with these agreements are based upon The State's direction; however, the totals will vary depending upon the actual number of students at each school. At this time, we respectfully request your approval of the above-referenced purchase orders and the estimated dollar amounts for the respective charter schools in order that payments may be made in a timely fashion.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/amj  
Attachments

Date/Time: July 19, 2011 11:29:00

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**PURCHASING DEPARTMENT**  
 20430 GATOR LANE LAND O' LAKES, FL 34638  
 PHONE: 813.794.2221 FAX: 813.794.2111

**PURCHASE ORDER NUMBER**  
 20000045

**INVOICE IN TRIPLICATE**  
 INCLUDING THIS PURCHASE ORDER NUMBER TO:  
 District School Board of Pasco County  
 Accounts Payable  
 7227 Land O Lakes Blvd  
 Land O Lakes FL 34638  
 Telephone 813/794-2290

**A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.**

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**  
 DAYSPRING ACADEMY  
 8911 PONDEROSA AVENUE  
 PORT RICHEY FL 34668

**SHIP TO F.O.B. DESTINATION**  
 Dayspring Academy  
 8911 Ponderosa Avenue  
 Port Richey FL 34668

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07/01/11	Mary Webb, Internal Audit	91838	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Charter School Admin. Cap.Outl School year 2011/12 as per contract Board Appd 7/29/03		12	MNTH	2,522.0000	30,264.00
	* * * ITEM TOTAL * * *					30,264.00
	*PASCO SCHOOL BOARD USE ONLY*					
	130.4301.0100.0390.7400.4300					30,264.00
	* * ACCT TOTAL * *					30,264.00
	REQ NBR: 4301 20003 VNDR NBR: V0000037055					

INFORMATION ON REVERSE

1 - VENDOR COPY

*Kendra Brodman*  
 PURCHASING/AGENT/S/

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
PURCHASING DEPARTMENT  
20430 GATOR LANE LAND O' LAKES, FL 34638  
PHONE: 813.794.2221 FAX: 813.794.2111**

**PURCHASE ORDER NUMBER**  
20000047

**INVOICE IN TRIPLICATE**  
INCLUDING THIS PURCHASE ORDER NUMBER TO:  
District School Board of Pasco County  
Accounts Payable  
7227 Land O Lakes Blvd  
Land O Lakes FL 34638  
Telephone 813/794-2290

**A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.**

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**  
ACADEMY AT THE FARM  
9500 ALEX LANGE WAY  
DADE CITY FL 33525

**SHIP TO F.O.B. DESTINATION**  
Academy at the Farm  
9633 Handcart Road  
Dade City FL 33525

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07/01/11	Mary Webb, Internal Audit	91838	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Charter School Admin Cap Outla School year 2011/12 as per contract Board Appd 7/29/03		12	MNTH	1,294.0000	15,528.00
	* * * ITEM TOTAL * * *					15,528.00
	*PASCO SCHOOL BOARD USE ONLY*					
	130.4302.0100.0390.7400.4300					15,528.00
	* * ACCT TOTAL * *					15,528.00
	REQ NBR: 4302 20002 VNDR NBR: V0000037043					

*Kendra Bradman*  
PURCHASING/AGENT/S/

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
PURCHASING DEPARTMENT  
20430 GATOR LANE LAND O' LAKES, FL 34638  
PHONE: 813.794.2221 FAX: 813.794.2111**

**PURCHASE ORDER NUMBER**  
20000051

**INVOICE IN TRIPLICATE**  
INCLUDING THIS PURCHASE ORDER NUMBER TO:  
District School Board of Pasco County  
Accounts Payable  
7227 Land O Lakes Blvd  
Land O Lakes FL 34638  
Telephone 813/794-2290

**A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.**

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**  
ATHENIAN ACADEMY OF PASCO  
COUNTY INC  
3118 SEVEN SPRINGS BOULEVARD  
NEW PORT RICHEY FL 34655

**SHIP TO F.O.B. DESTINATION**  
Athenian Academy of Pasco  
County  
3118 Seven Springs Blvd  
New Port Richey FL 34655-3340

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07/01/11	Mary Webb, Internal Audit	91838	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Charter School Admin.Capt.Outl School year 2011/12 as per contract Board Appd 7/25/06		12	MNTH	969.0000	11,628.00
	* * * ITEM TOTAL * * *					11,628.00
	*PASCO SCHOOL BOARD USE ONLY*					
	130.4321.0100.0390.7400.4300					11,628.00
	* * ACCT TOTAL * *					11,628.00
	REQ NBR: 4321 20003 VNDR NBR: V0000059367					

INFORMATION ON REVERSE

1 - VENDOR COPY

*Kendra Drodman*  
PURCHASING AGENT/S/

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**PURCHASING DEPARTMENT**  
**20430 GATOR LANE LAND O' LAKES, FL 34638**  
**PHONE: 813.794.2221 FAX: 813.794.2111**

**PURCHASE ORDER NUMBER**  
 20000054

**INVOICE IN TRIPLICATE**  
 INCLUDING THIS PURCHASE ORDER NUMBER TO:  
 District School Board of Pasco County  
 Accounts Payable  
 7227 Land O Lakes Blvd  
 Land O Lakes FL 34638  
 Telephone 813/794-2290

**A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.**

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**  
 IMAGINE SCHOOL AT LAND O LAKES  
 17901 HUNTING BOW CIRCLE  
 SUITE 102  
 LUTZ FL 33558-5394

**SHIP TO F.O.B. DESTINATION**  
 Imagine School at Land O Lakes  
 17901 Hunting Bow Circle  
 Lutz FL 33558

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
07/01/11	Mary Webb, Internal Audit	91838	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Charter School Admin.Cap. Outl School Year 2011/12 as per Contract Board Appd. 7/8/08		12	MNTH	7,877.0000	94,524.00
	* * * ITEM TOTAL * * *					94,524.00
	*PASCO SCHOOL BOARD USE ONLY*					
	130.4323.0100.0390.7400.4300					94,524.00
	* * ACCT TOTAL * *					94,524.00
	REQ NBR: 4323 20003 VNR NBR: V0000065072					

*Kendra Dredman*  
 PURCHASING/AGENT/S/