



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2111


727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

July 26, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Mail Services - Postage
Food & Nutrition Services
Purchase Order 20000283

The above-referenced purchase order issued to the U. S. Post office totaling \$345,000 is being forwarded for your consideration and subsequent approval. This request is for postage for July, 2011 through June 30, 2012.

Per DOE Rule 6A-1.012 (7), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



District School Board of Pasco County

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Heather Fiorentino, Superintendent

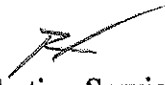
www.pasco.k12.fl.us

Food and Nutrition Services
Richard P. Kurtz, Director
813/794-2440 Fax: 813/794-2118
727/774-2440 TDD: 813/794-2484
352/524-2440 rkurtz@pasco.k12.fl.us

MEMORANDUM
FNS-001-12

July 5, 2011

TO: Kendra Goodman, Purchasing Agent

FROM: Richard P. Kurtz, Director 
Food, Nutrition and Distribution Services

SUBJECT: MAIL SERVICES - POSTAGE

Please authorize the approval for the 2011-2012 school year's postage in the amount of \$350,000.

Per DOE Rule 6A-1.102 (7), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions or concerns, please feel free to contact me at extension 42436.

RPK/jam

**DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT**
20430 GATOR LANE LAND O' LAKES, FL 34638
PHONE: 813.794.2221 FAX: 813.794.2111

PURCHASE ORDER NUMBER
20000283

INVOICE IN TRIPLICATE
INCLUDING THIS PURCHASE ORDER NUMBER TO:
District School Board of Pasco County
Accounts Payable
7227 Land O Lakes Blvd
Land O Lakes FL 34638
Telephone 813/794-2290

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

VENDOR
U S POST OFFICE

SHIP TO F.O.B. DESTINATION
Mail Services
7227 Land O' Lakes Blvd
Land O' Lakes FL 34638

| DATE PRINTED | ORDERED BY/DEPARTMENT | CLASS ITEM NO. | FEDERAL EMPLOYER ID NO. | SALES TAX EXEMPTION NO. |
|--------------|-----------------------|----------------|-------------------------|-------------------------|
| 07/06/11 | RICK BARTZ/MAB | 96224 | 59-6000792 | 85-8013921275C-1 |

| SEQ | DESCRIPTION | PCSB ITEM | QTY | UNIT | UNIT PRICE | EXTENDED AMOUNT |
|-----|--|-----------|-----|------|--------------|-----------------|
| 001 | BLANKET PURCHASE ORDER FOR POSTAGE JULY 2011 - JUNE 30, 2012 | | 1 | EACH | 345,000.0000 | 345,000.00 |
| | * * * ITEM TOTAL * * * | | | | | 345,000.00 |
| | * * * TERMS & CONDITIONS * * * | | | | | |
| | SOLE SOURCE - RULE DOE 6A-1.012(7); effective 2/25/2009 rule reference number changed to 6A-1.012(11) (b) | | | | | |
| | * * * NOTES * * * | | | | | |
| | Equipment ID #A1349 Not to exceed \$345,000.00 | | | | | |
| | *PASCO SCHOOL BOARD USE ONLY* | | | | | |
| | 110.9052.0202.0370.7760.0000 | | | | | 345,000.00 |
| | * * ACCT TOTAL * * | | | | | 345,000.00 |
| | REQ NBR: 9052 20001 VNDR NBR: V0000002592 | | | | | |

INFORMATION ON REVERSE
1 - VENDOR COPY

Kendra Bradman
PURCHASING/AGENT/S/

**DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT
20430 GATOR LANE LAND O' LAKES, FL 34638
PHONE: 813.794.2221 FAX: 813.794.2111**

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