District School Board of Pasco County Bid Recommendation

RFP Title	Audio and Video Equipment and Accessories	Number of Vendors Notified	479
RFP Number	13-051-SB	Number of RFPs Distributed	62
Date Solicited	November 29, 2012	Number of Vendors Proposing	8
Date Opened	December 19, 2012	Number of Vendors "No Bid"	1
Date Board Presentation	January 22, 2013	Funding Source	General Funds
Total Savings	*N/A	Grand Total of RFP	\$150,000 est.

Recommendation: Recommend acceptance of the highlighted proposals as noted on the attached tabulation sheet, as the responsive, responsible proposals having the highest points meeting written specifications and evaluation criteria.

<u>Term of Contract</u>: The intent of this RFP is to establish a three-year contract, renewable annually by mutual consent, with up to five (5) vendors for the purchase of audio and video equipment and accessories on an "as-needed" basis. The contract will commence on January 22, 2013 and continue through January 21, 2014.

Notations and Exceptions:

Each proposal was evaluated and points assigned according to the following criteria outlined in the specifications: Cost (15), References (5), Minimum Order Requirements (5), and Delivery/Shipping Requirements (5).

*A savings could not be determined as this is a request for proposal and prices were only one part of the evaluation criteria.

Recommend rejection of the proposal from Adorama, Inc. as the mandatory attorney signature was not provided on the principal place of business section (page 17) of the RFP document.

Recommend rejection of the proposal from Aves Audio Visual Systems, Inc. as they have previous unsatisfactory service to the District and were removed from the District's active vendor's list for a two (2) year period.

Recommend rejection of the proposal from Jersey Jim Towers TV as they are unable to provide website pricing as required in the specifications.

Date/Time: January 15, 2013 09:04:00

RFP # 13-051-SB Page 2

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposals Evaluated By:

Andy Dunn, District Media Production Specialist

Recommendation Prepared By:

Stephanie Bunford, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Michael J. Woodall, PPO, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: December 19, 2012 @ 2:30 PM		Adorama, Inc.	Aves Audio Visual Systems, Inc.	B & H Foto & Electronics, Corp./	Camcor, Inc.	CDW Government LLC
				DBA B & H Photo Video		
RFP TITLE: AV Equipment and Accessories		42 West 18th Street	PO Box 500	420 Ninth Avenue	PO Box 1899	230 N. Milwaukee Ave.
RFP #: 13-051-SB		New York, NY 10011	Sugar Land, TX 77487	New York, N"Y 10001	Burlington, NC 27215	Vernon Hills, IL 60061
BOARD MEETING: January 22, 2013				Quote # 412992090		NJPA Pricing Contract #
						111309-CDW
Category A	Cost: (15 Point Max)			14.04	15.00	14.78
	Total for like items (1,2,4,5)			\$1,035.35	\$968.76	\$983.00
Category B	References: (5 Point Max)			3.33	3.33	3.33
Category C	Minimum Order Requirements: (5 Point Max)			None	None	None
	Points Awarded:			5.00	5.00	5.00
Category D	Delivery/Shipping Requirements: (5 Point Max)			None	None	None
	Points Awarded:			5.00	5.00	5.00
	Total Points: (30 Point Max)	Disqualified	Disqualified	27.37	28.33	28.12

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: December 19, 2012 @ 2:30 PM		Jersey Jim Towers TV	Troxell Communications, Inc	WB Hunt Co., Inc.
RFP TITLE: AV Equipment and Accessories		17722 US Highway 19N.	1971 W Lumsden Rd PMB 148	100 Main Street
RFP #: 13-051-SB		Clearwater, FL 33764	Brandon, FL 33511	Melrose, MA 02176
BOARD ME	ETING: January 22, 2013			
Category A	Cost: (15 Point Max)		10.37	14.85
	Total for like items (1,2,4,5)		\$1,401.87	\$978.50
Category B	References: (5 Point Max)		4.75	5.00
Category C	Minimum Order Requirements: (5 Point Max)		None	None
	Points Awarded:		5.00	5.00
Category D	Delivery/Shipping Requirements: (5 Point Max)		None	None
	Points Awarded:		5.00	5.00
	Total Points: (30 Point Max)	Disqualified	25.12	29.85