

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Health and Athletic Supplies Catalog Discount "As Needed"		<b>Number of Vendors Notified</b>	471
<b>RFP Number</b>	13-057-PH		<b>Number of RFPs Distributed</b>	47
<b>Date Solicited</b>	January 15, 2013		<b>Number of Vendors Proposing</b>	9
<b>Date Opened</b>	January 31, 2013		<b>Number of "No Bid" Vendors</b>	0
<b>Date Board Presentation</b>	February 19, 2013		<b>Funding Source</b>	General and Grant Funds
<b>Total Savings</b>	N/A		<b>Grand Total of RFP</b>	<b>\$50,000.00</b>

**Recommendation:**

Recommend acceptance of RFPs from School Kids Healthcare and School Nurse Supply as noted on the attached tabulation sheet, as the responsive, responsible proposals having the highest points and meeting written specifications.

**Term of Contract:**

The intent of this RFP is to establish a three-year contract, renewable annually by mutual consent, with multiple vendors to purchase health and athletic supplies on an "as-needed" basis to be used throughout the District. The first year of this contract shall be effective from February 20, 2013 through February 19, 2014.

**Notations and Exceptions:**

Each RFP was evaluated and points assigned according to the following criteria as outlined in the specifications: Cost (20), Vendor Inventory (20), Minimum Order Requirements (5), and Delivery/Free Shipping Requirements (5).

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Recommend rejection of the proposals from Kentron Health Care, Inc. School Health Corporation and Alert Services, Inc. as the mandatory attorney signature was not provided on the principal place of business section of the RFP. Additionally, Alert Services, Inc. did not meet the free shipping requirements.

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Recommend rejection of the proposal from Fischer Scientific Company as they did not meet the free shipping requirements.

Recommend rejection of the proposals from MFAC and School Specialty as they were disqualified at bid opening for failure to submit pricing.

Recommend rejection of the proposal from S&S Worldwide as they could not supply at least 50% of the most frequently purchased health and athletic supply items as outlined in the RFP document.

Due to the unique nature of health and athletic supplies purchased by schools throughout the District, we are requesting permission to negotiate with interested parties to obtain up to four (4) additional health and athletic supply vendors. The final negotiated contracts will be forwarded to a future Board meeting for approval.

RFP Prepared by:

Patty Hall, Buyer Assistant, Purchasing Department

RFPs Evaluated by:

Patty Hall, Buyer Assistant, Purchasing Department

Reviewed and Authorized by:

Michael J. Woodall, CPPO, Purchasing Agent



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Tabulation Sheet

<b>RFP # 13-057-PH</b> <b>RFP Title: Health and Athletic Supplies</b> <b>Catalog Discount</b>	Alert Services	Fisher Scientific, EMD	Kentron Health Care
<b>RFP Due Date/Time: January 31, 2013 @ 2:30 pm</b>	14250 123 Hwy. San Marcos, TX 78666	4500 Turnberry Drive Hanover Park, IL 60133	701 Central Avenue West Springfield, TN 37172
<b>Board Meeting: February 19, 2013</b>			
	<b>*Disqualified</b>	<b>*Disqualified</b>	<b>*Disqualified</b>
Category A: Lowest Net Cost (20 Point Max)			
Category B: Vendor Inventory (20 Point Max)			
Number of Items Available			
Category C: Minimum Order Requirements (5 Point Max)			
Category D: Delivery/Free Shipping Requirement (5 Point Max)			
Catalog Name/Year			
Fixed Percentage Discount			
Exclusions to Discount			
	*Failed to provide mandatory attorney signature	*Failed to meet the free shipping requirements	*Failed to provide mandatory attorney signature
<b>Total Points (50 Point Max)</b>			

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Tabulation Sheet

<b>RFP # 13-057-PH</b> <b>RFP Title: Health and Athletic Supplies</b> <b>Catalog Discount</b>	MFAC LLC	School Health Corp.	School Kids Healthcare
<b>RFP Due Date/Time: January 31, 2013 @ 2:30 pm</b>	11 Amflex Drive Cranston, RI 02921	865 Muirfield Drive Hanover Park, IL 60133	5235 International Drive, St. B Cudahy, WI 53110
<b>Board Meeting: February 19, 2013</b>			
	<b>*Disqualified</b>	<b>*Disqualified</b>	
Category A: Lowest Net Cost (20 Point Max)			17.74
Category B: Vendor Inventory (20 Point Max)			20.00
Number of Items Available			35
Category C: Minimum Order Requirements (5 Point Max)			5.00
Category D: Delivery/Free Shipping Requirement (5 Point Max)			5
Catalog Name/Year			School Kids Healthcare #007 2013
Fixed Percentage Discount			17%
Exclusions to Discount			Furniture
	*Failed to submit pricing	*Failed to provide mandatory attorney signature	
<b>Total Points (50 Point Max)</b>			<b>47.74</b>

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Tabulation Sheet

<b>RFP # 13-057-PH</b> <b>RFP Title: Health and Athletic Supplies</b> <b>Catalog Discount</b>	School Nurse Supply, Inc.	School Specialty	S&S Worldwide
<b>RFP Due Date/Time: January 31, 2013 @ 2:30 pm</b>	1690 Wright Blvd. Schaumburg, IL 60193	3175 Northwoods Parkway	75 Mill Street Colchester, CT 06415
<b>Board Meeting: February 19, 2013</b>			
		<b>*Disqualified</b>	<b>*Disqualified</b>
Category A: Lowest Net Cost (20 Point Max)	20.00		
Category B: Vendor Inventory (20 Point Max)	16.67		
Number of Items Available	26		
Category C: Minimum Order Requirements (5 Point Max)	5.00		
Category D: Delivery/Free Shipping Requirement (5 Point Max)	1.67		
Catalog Name/Year	School Nurse Supply 2013		
Fixed Percentage Discount	7%		
Exclusions to Discount	Furniture/Capital Equipment and promotional items		
		*Failed to submit pricing	*Failed to supply 50% of items
<b>Total Points (50 Point Max)</b>	<b>43.34</b>		