



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: mwoodall@pasco.k12.fl.us

November 20, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: International Baccalaureate North America
Purchase Orders # 30004735 and 30004736

We are requesting approval of the above-referenced purchase orders with International Baccalaureate North America totaling \$97,845.00 for the purchase of registration fees for International Baccalaureate students at Gulf High School and Land O' Lakes High School. The purchase orders will be funded through general funds.

The above-referenced registration fees are considered sole-source and therefore are exempt from the competitive pricing requirements as outlined in the Department of Education Section 6A-1.012 (11) (b).

Should you have any questions regarding this matter or if I can be of further assistance, please contact me at your earliest convenience.

MJW/plh

Attachments

DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT
 20430 GATOR LANE LAND O' LAKES, FL 34638
 PHONE: 813.794.2221 FAX: 813.794.2111d@

PURCHASE ORDER NUMBER
 30004735

INVOICE IN TRIPLICATE
 INCLUDING THIS PURCHASE ORDER NUMBER TO:
 District School Board of Pasco County
 Accounts Payable
 7227 Land O Lakes Blvd
 Land O Lakes FL 34638
 Telephone 813/794-2290

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a bid or contracted item, but must not exceed 5% of the total order without prior approval in writing from the purchasing department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

VENDOR
 INTERNATIONAL BACCALAUREATE
 NORTH AMERICA
 7501 WISCONSIN AVENUE
 SUITE 200
 BETHESDA MD 20814-6501

SHIP TO F.O.B. DESTINATION
 Gulf High School
 5355 School Road
 New Port Richey FL 34652

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
11/09/12	Steve Page	78590	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	Registration fee per candidate		40	EACH	151.0000	6,040.00
002	Registration fee for extended assay.		1	EACH	104.0000	104.00
003	Registration fee per subject.		265	EACH	104.0000	27,560.00
	* * * ITEM TOTAL * * *					33,704.00
	* * * TERMS & CONDITIONS * * *					
	SOLE SOURCE - RULE DOE 6A-1.012(11)(b); effective 2/25/2009 rule reference number changed to 6A-1.012(11)(b)					
	PASCO SCHOOL BOARD USE ONLY					
	110.0331.7181.0730.7300.0000					33,704.00
	* * ACCT TOTAL * * *					33,704.00
	REQ NBR: 0331 30137 VNDR NBR: V0000021102					

INFORMATION ON REVERSE
 1 - VENDOR COPY

Michael P. Woodall
 PURCHASING AGENT/S/

DISTRICT SCHOOL BOARD OF PASCO COUNTY

PURCHASING DEPARTMENT

20430 GATOR LANE LAND O' LAKES, FL 34638

PHONE: 813.794.2221

FAX: 813.794.2111d@

PURCHASE ORDER NUMBER

30004736

PAGE 1 OF 1

INVOICE IN TRIPLICATE

INCLUDING THIS PURCHASE ORDER NUMBER TO:

District School Board of Pasco County
 Accounts Payable
 7227 Land O Lakes Blvd
 Land O Lakes FL 34638
 Telephone 813/794-2290

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VENDOR

INTERNATIONAL BACCALAUREATE
 NORTH AMERICA
 7501 WISCONSIN AVENUE
 SUITE 200
 BETHESDA MD 20814-6501

SHIP TO F.O.B. DESTINATION

Land O' Lakes High School
 20325 Gator Lane
 Land O' Lakes FL 34638

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
11/09/12	IB REGISTRATION FEE / PPWRK	61500	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	REGISTRATION FEE PER CANDIDATE (99) CANDIDATES		99	EACH	151.0000	14,949.00
002	REGISTRATION FEE PER SUBJECT		473	EACH	104.0000	49,192.00
	* * * ITEM TOTAL * * *					64,141.00
	* * * TERMS & CONDITIONS * * *					
	SOLE SOURCE - RULE DOE 6A-1.012(11)(b); effective 2/25/2009 rule reference number changed to 6A-1.012(11)(b)					
	PASCO SCHOOL BOARD USE ONLY					
	110.0801.7181.0517.7300.0000					64,141.00
	* * ACCT TOTAL * * *					64,141.00
	REQ NBR: 0801 30211 VNDR NBR: V0000021102					

INFORMATION ON REVERSE

1 - VENDOR COPY

Michael J. Wouchall
 PURCHASING AGENT/S/