



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

March 19, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Negotiated Contract for School Athletic Insurance
School Insurance of Florida

Since August 2006, the District has contracted with School Insurance of Florida (SIF) for the purchase of athletic accident/injury insurance for interscholastic athletic teams. The original contract was the result of RFP 07-011-DO, Board approved July 11, 2006.

The Employee Benefits, Assistance and Risk Management Department (EBARM) is requesting permission to continue using the services of SIF for the term August 1, 2013 – July 31, 2014. Please reference the attached memo from Ms. Mary Tillman, Director of EBARM, for detailed information. Under Florida Administrative Rule 6A-1.012(15) the District is permitted to negotiate for insurance services, should it be in the Board's best interest to do so.

SIF proposes a renewal of their existing contract for \$142,568.71. This represents no increase to premiums over the previous year. The cost will be funded through risk management insurance general funding. Under this same agreement, the voluntary student accident insurance plan available for purchase by parents/guardians will also be renewed at last year's rates. For this optional policy, there is no cost to the District.

We are requesting Board signature on the attached renewal, and permission to issue a purchase order to SIF in the amount of \$142,568.71 for encumbrance in the next fiscal year. Should you have any questions or concerns, please contact Ms. Mary Tillman or me at your earliest convenience.

MJW/plh

Attachments

Date/Time: March 13, 2013 09:09:00



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Employee Benefits, Assistance & Risk Management

Mary Tillman, Director

813/794-2253 727/774-2253

352/524-2253 Fax: 813/794-2173

e-mail: mtillman@pasco.k12.fl.us

DATE: March 19, 2013

TO: Michael Woodall, Purchasing Agent

FROM: Mary Tillman, Director of Employee Benefits, Assistance & Risk Management

RE: 2013-14 Renewals for School Insurance of Florida, Inc.

Mary H. Tillman

The Board awarded the student athletic insurance (RFP 07-011-DO) to School Insurance of Florida on July 11, 2006. The RFP was a three-year contract, with annual renewals based on the mutual consent of the parties. The RFP contract terms have been renewed annually since its inception.

For the 2013-14 school year, School Insurance of Florida proposes an athletic insurance renewal at the current policy cost of \$142,568.71, the same premium as the prior year.

At this time, it is my recommendation to renew with School Insurance. I am requesting that the District continue the contract with School Insurance of Florida, without formal bid action under the Florida DOE Rule 6A exemption for insurance, for the following reasons:

- The vendor is renewing with no premium increase.
- The coverages will remain the same as in past years.
- The dollars involved are comparatively low.
- Service from this vendor has been satisfactory.

Under this same agreement, the voluntary student accident insurance plan available for purchase by parents/guardians will also be renewed at the same rates as last year. There is no cost to the District for this policy.

Please request permission from the Board to approve this renewal. If you have any questions or need any additional information, please call me. As always, I appreciate the assistance that I have received from you and your staff during this process.

**STUDENT ACCIDENT INSURANCE POLICY
EXTENSION OF COVERAGE APPLICATION**

SCHOOL DISTRICT APPLICANT: PASCO COUNTY, FLORIDA

POLICY #: 09-0103-2013

UNDERWRITTEN BY: RELIANCE STANDARD LIFE INS. CO.

ADMINISTERED BY: SCHOOL INSURANCE OF FLORIDA

The above named school district elects to extend the student accident insurance policy coverage issued to the school district underwritten by Reliance Standard Life Insurance Company. The policy benefits and terms will remain the same as currently in effect. Claims will continue to be processed by our in-state licensed TPA, *School Insurance of Florida*.

Please check the selected policy term:

Option I - Extend the Interscholastic Sports Activities Policy during the 2013-2014 school term. Annual Cost \$142,568.71 for the 2013-2014 term.

Option II - Extend the voluntary student accident insurance plan with no rate increases. The rates will remain at \$7.00 for the school time plan; \$38.00 for the twenty-four hour plan; \$2.00 for the dental plan; and \$40.00 for the optional in-hospital sickness plan. The benefits will remain the same as the current 2012-13 voluntary policy.

The above rates would be fixed regardless of loss experience. The insurance company reserves the right to renegotiate the rates if the school district added new high school or middle school attendance centers and sports teams. The company reserves the right to renegotiate the rates if federal or state imposed mandates required the company to increase the current policy terms and benefit levels.

The Pasco County School District reserves the right to cancel coverage at any time due to poor service levels or unacceptable rate adjustments. The policy schedule of benefit levels will continue to be provided based on the current policy benefits. If subsequent increases in the policy benefit levels are desired by the school district, the school district reserves the right to negotiate increased benefit levels and rate adjustments with the company.

The above policy renewal options would be valid subject to acceptance by the school district prior to March 21, 2013.

The above stated policy terms are agreed to and accepted by school district applicant:

Name of authorized School _____

Official: _____ Title _____

Signature: _____ Date of acceptance: _____

*Please forward completed application to:
School Insurance of Florida T.P.A.
FAX: 407-798-0296
MAIL: P.O. Box 784268 Winter Garden, FL. 34778
EMAIL: lanes@jesmith.net*

CONTRACT REVIEWED
AND APPROVED:

M.W. 3-4-13