



# DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

## Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 email: mwoodall@pasco.k12.fl.us

April 16, 2013

## MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Third Year Renewal of a Three-Year Contract  
RFP #12-014-AZ, Mechanical/Electrical/Plumbing Engineering Services  
Anston-Greenlees, Inc.  
Lyle Engineering Group, Inc.

On June 7, 2011, official action (attached) was taken to award the above-referenced RFP to Anston-Greenlees, Inc. and Lyle Engineering Group, Inc. This RFP is a three-year contract, renewable annually based upon mutual consent of all parties. The second year of the agreement will expire on June 18, 2013.

Considering services have been satisfactory, the vendors noted above were contacted to verify their willingness to enter into the third year of this contract under the existing terms and conditions. The vendors have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the third year of the contract, covering the period of June 19, 2013 through June 18, 2014.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/plh

Attachments

Date/Time: April 10, 2013 08:48:00

(813) 794-2000 • (352) 524-2000 • (727) 774-2000 • www.pasco.k12.fl.us



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March 1, 2013

**RFP RENEWAL REQUEST**  
**RFP #: 12-014-AZ**  
**RFP TITLE: MEP Engineering**

**Yes**, I agree to renew RFP #12-014-AZ, under the same terms and conditions as the existing RFP. The third year renewal term will begin on **June 19, 2013** and expire on **June 18, 2014**. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

**No**, I do not agree to renew RFP #12-014-AZ.

Company Name: Anston-Greenlees, Inc.

Signature:  Date: March 4, 2013

Typed Name and Title: Robert C. Anston, P.E., Managing Principal

Telephone (w/area code): 813-963-1919 Fax Number (w/area code): 813-963-2815

Email: anston@agi-engineers.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/0511laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf). This law is effective September 1, 2005.

The prospective vendor certifies, by submission and signature of this RFP renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
**ATTN: Patty Hall, Buyer Assistant**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2258 (PHONE) (813) 794-2111 (FAX)





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March 1, 2013

### RFP RENEWAL REQUEST RFP #: 12-014-AZ RFP TITLE: MEP Engineering

Yes, I agree to renew RFP #12-014-AZ, under the same terms and conditions as the existing RFP. The third year renewal term will begin on **June 19, 2013** and expire on **June 18, 2014**. If you choose to renew, please also include a current certificate of liability insurance naming the District School Board of Pasco County as a certificate holder.

No, I do not agree to renew RFP #12-014-AZ.

Company Name: Lyle Engineering Group, Inc.

Signature: [Signature] Date: 3/1/2013

Typed Name and Title: Scott L. Lyle - President

Telephone (w/area code): 813-9355009 Fax Number (w/area code): 813-9351021

Email: LYLEENGINEERING@AOL.COM

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: [http://election.dos.state.fl.us/laws/0511laws/ch\\_2005-028.pdf](http://election.dos.state.fl.us/laws/0511laws/ch_2005-028.pdf). This law is effective September 1, 2005.

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# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Mechanical/Electrical/Plumbing Engineering Services	<b>Number of Vendors Notified</b>	896
<b>RFP Number</b>	12-014-AZ	<b>Number of Proposals Distributed</b>	87
<b>Date Solicited</b>	March 29, 2011	<b>Number of Vendors Proposing</b>	21
<b>Date Opened</b>	April 27, 2011	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	June 7, 2011	<b>Funding Source</b>	Capital
<b>Total Savings</b>	N/A	<b>Grand Total of Proposal</b>	\$50,000 est. 1 <sup>st</sup> year "As Needed" Basis

**Recommendation:** Recommend acceptance of Request for Proposal per the attached tabulation for Mechanical/Electrical/Plumbing Engineering Services on an as-needed basis. The awarded firms will provide design and specification bid documents for maintenance and construction projects under \$2 million, not to including engineering services on new schools. Per the terms of the RFP, acceptance of the two (2) highest-ranked firms will enable the Construction Services & Code Compliance Dept. to utilize the services of both firms on a rotational basis. The initial rotation schedule is established by the final ranking order. When projects within the scope of this RFP are generated, the Construction Services Dept. will conduct pricing negotiations on the project with the next firm in rotation, in good faith and in accordance with F.S. 287.055. Should the District fail to reach accord regarding pricing with the supplier in rotation, the District reserves the right to negotiate, in turn, with the next-ranked supplier, until agreement is reached.

Projects under this RFP are by definition not being handled by either an Architect or Construction Manager currently under contract with the District.

On projects within the scope of this RFP, should the District be unable to successfully negotiate a contract with either of the two (2) suppliers, we are requesting permission to negotiate for services with suppliers ranked third and lower.

**Term of Contract:** This is a three (3)-year contract, renewable annually at the mutual agreement of the parties. The first year term is June 19, 2011 – June 18, 2012.

**Notations and Exceptions:** The Evaluation Committee members independently scored the twenty-one (21) proposals received. All scores were totaled and averaged to obtain a ranking, highest to lowest. Recommend acceptance of Anston-Greenlees, Inc. as the first-ranked firm and Lyle Engineering Group, Inc. as the second-ranked firm.

Board Approved

MAY 15 2012

District School Board  
of Pasco County

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JUN 07 2011

District School Board  
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**Proposals Evaluated By:**

Emil Dacanay, Mechanical Engineer, Construction Services & Code Compliance Dept.  
William Hemphill, Project Coordinator, Construction Services & Cod Compliance Dept.  
Mike Woodall, Facility Specialist, Construction Services & Code Compliance Dept.

**Proposal Prepared By:**

Deborah Mateo, Buyer Assistant  
Arlene Zimney, CPPB, C.P.M., Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent



**District School Board  
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**MAY 15 2012**

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of Pasco County**

**JUN 07 2011**

**Board Approved**

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP  
TABULATION

Date of Opening: April 27, 2011								
Proposal Title: MEP Engineering	Anston-Greenlees, Inc.	Architectural Engineering, Inc.	ASR Engineering, Inc.	Carastro & Associates	Consulting Engineering Assoc. Inc.	GLE Associates, Inc.	Graef-USA Inc.	Griner Engineering, Inc.
RFP 12-014-AZ	1315 W. Fletcher Avenue	3442 E. Lake Road	1217 Linebaugh Ave. #2	2609 W. DeLeon Street	8365 Gunn Hwy.	4300 W. Cypress St., Suite 400	1059 Matland Center Commons Blvd. #200	1628 First Avenue North
<b>**Board Meeting 6/7/11**</b>	Tampa, FL 33612	Palm Harbor, FL 34685	Tampa, FL 33612	Tampa, FL 33609	Tampa, FL 33626	Tampa, FL 33607	Maitland, FL 32751	St. Petersburg, FL 33713
Office location (max. 5 points)	5.00	4.00	4.00	4.00	4.00	4.00	0.00	3.00
Form 330 Architect/Engineer Qualifications (max. 5 points)	3.47	2.87	2.13	3.97	2.40	4.77	3.57	2.70
References (max. 5 points)	5.00	4.87	4.67	5.00	4.87	4.93	5.00	4.63
Previous work for District (max. 5 points)	5.00	3.00	0.00	1.00	1.00	0.00	0.00	0.00
Sample of proposal (max. 5 points)	4.00	3.00	2.73	2.97	2.93	3.27	2.67	2.67
<b><u>TOTAL (max. 25 pts.)</u></b>	<b>22.47</b>	<b>17.73</b>	<b>13.53</b>	<b>16.93</b>	<b>15.20</b>	<b>16.97</b>	<b>11.23</b>	<b>13.00</b>

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DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP  
TABULATION

Date of Opening: April 27, 2011								
Proposal Title: MEP Engineering	Hahn Engineering, Inc.	Henderson Engineers, Inc.	KPI Engineering, Inc.	Long & Associates	Lyle Engineering Group, Inc.	Matern Professional Engineering, Inc.	OCI Associates, Inc.	Pyramid Engineering, Inc.
RFP 12-014-AZ	3060 S. Dale Mabry Hwy.	3000 Bayport Dr. Suite 400	3203 Queen Palm Drive	4525 Manhattan Avenue	8308 N. Saulray St.	550 N. reo St., Suite 300	4100 W. Kennedy Blvd., Suite 335	5820 W. Cypress St., Suite A
<b>**Board Meeting 6/7/11**</b>	Tampa, FL 33629	Tampa, FL 33607	Tampa, FL 33619	Tampa, FL 33611-2305	Tampa, FL 33604	Tampa, FL 33609	Tampa, FL 33609	Tampa, FL 33607
Office location (max. 5 points)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Form 330 Architect/Engineer Qualifications (max. 5 points)	3.83	2.43	3.33	4.27	3.33	2.33	3.93	2.77
References (max. 5 points)	5.00	4.50	4.93	4.87	5.00	5.00	4.60	4.93
Previous work for District (max. 5 points)	1.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00
Sample of proposal (max. 5 points)	2.93	3.63	3.73	3.67	3.50	2.60	2.73	2.20
<b><u>TOTAL (max. 25 pts.)</u></b>	<b>16.70</b>	<b>14.57</b>	<b>16.00</b>	<b>16.80</b>	<b>20.83</b>	<b>13.93</b>	<b>15.27</b>	<b>13.90</b>

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DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP  
TABULATION

Date of Opening: April 27, 2011						
Proposal Title: MEP Engineering	Phoenix Engineering Group, Inc.	Rolley Engineering, Inc.	SGM Engineering, Inc.	TLC Engineering for Archetecture, Inc.	VoltAir Consulting Engineering, LLC	
RFP 12-014-AZ	7827 N. Dale Mabry Hwy., Suite 202	6930 W. Linebaugh	401 S. Florida Ave., Suite 205	500 N. Westshore Blvd., Suite 435	220 W. 7th Ave., Suite 210	
<b>**Board Meeting 6/7/11**</b>	Tampa, FL 33614	Tampa, FL 33625	Tampa, FL 33602	Tampa, FL 33609	Tampa, FL 33602	
Office location (max. 5 points)	4.00	4.00	4.00	4.00	4.00	
Form 330 Architect/Engineer Qualifications (max. 5 points)	3.10	4.07	3.50	2.67	4.30	1) Anston
References (max. 5 points)	5.00	4.67	4.67	4.73	5.00	2) Lyle 3) Architectural Engineering
Previous work for District (max. 5 points)	0.00	0.00	0.00	2.00	1.00	4) VoltAir 5) GLE
Sample of proposal (max. 5 points)	2.87	2.50	3.63	2.97	3.30	6) Carastro 7) Long
						8) Hahn
						9) TLC
						10) KPI
						11) SGM
						12) OCI
<b><u>TOTAL (max. 25 pts.)</u></b>	<b>14.97</b>	<b>15.23</b>	<b>15.80</b>	<b>16.37</b>	<b>17.60</b>	13) Rolley
						14) Consulting
						15) Phoenix
						16) Henderson
						17) Matern
						18) Pyramid
						19) ASR
						20) Griner
						21) Graef

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