



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent

813/794-2221 Fax: 813/794-2111

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May 7, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW*

RE: Bid #13-011-SB, Paper Products – Warehouse Stock
Contract Paper Group, Inc.

On June 5, 2012 official action (attached) was taken to award the above-mentioned bid to Contract Paper Group, Inc. for Paper Products – Warehouse Stock used throughout the District. This is an annual contract that will expire on June 5, 2013.

Considering services have been satisfactory, Deborah McKee, Account Representative, Contract Paper Group, Inc. has expressed her willingness to extend with the same terms and conditions as the original contract (attached) for xerographic paper only.

At this time, we respectfully request your approval to extend the above-mentioned bid with Contract Paper Group, Inc. for xerographic paper only. The extension period of this agreement will commence on June 6, 2013 through June 5, 2014.

Should you have any questions regarding this matter, please contact me at your earliest convenience.

MJW/dam

Attachments

Date/Time: May 1, 2013 08:44:00

Sent: Friday, February 01, 2013 2:49 PM

To: Stephanie Marie Bunford

Subject: Contract 13-011-SB

Hi Stephanie,

First, let me say that I have enjoyed servicing your district for the last 9 months or so. Everyone is so very nice!

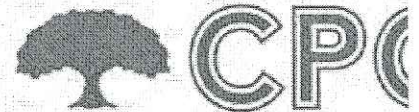
Second, CPG would like to offer the opportunity to extend your contract for another term. We are expecting a small decrease in pricing and would be willing to adjust your price accordingly.

Is this something that the district would entertain?

Thank you,
Debbie

Deborah McKee

Account Representative
1531 Boettler Rd. Suite E
Uniontown, Oh 44685
Ph 800-563-5739 x 229 | Fax 330-896-6886
dmckee@cpgbid.com



CONTRACT PAPER GROUP

www.cpgbid.com

Please visit our new website

District School Board of Pasco County Bid Recommendation

| | | | | |
|--------------------------------|--------------------------------|--|--|---------------|
| Bid Title | Paper Products-Warehouse Stock | | Number of Vendors Notified | 204 |
| Bid Number | 13-011-SB | | Number of Bids Distributed | 54 |
| Date Solicited | March 19, 2012 | | Number of Vendors Bidding | 12 |
| Date Opened | April 18, 2012 | | Number of Formal "No Bid" Responses | 1 |
| Date Board Presentation | June 5, 2012 | | Funding Source | General Funds |
| Total Savings | \$94,134 | | Grand Total of Bid | \$586,913.20 |

Recommendation:

Recommend acceptance of bids as noted on the attached tabulation sheet as lowest and best, responsive, responsible bids meeting written specifications.

Term of Contract:

This bid is to establish a firm fixed price for the annual purchase of paper products to be stocked in the central warehouse for use throughout the District.

Notations and Exceptions:

In most cases, paper was bid in two groups per category recycled content and non-recycled. (i.e., Group I Drawing Paper – Non-Recycled and Group I-A Drawing paper – Recycled content). Any group denoted with an "A" after the group refers to a recycled content product. Bidders were advised only one group would be awarded based upon costs.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

PP18M Construction Paper Red/Orange- Recommend rejection of all bids for red/orange construction paper as it has been discontinued by the manufacturer.


Bids Evaluated By:

Craig Coile, Supervisor, Information Services Department
Rebecca Musselman, Supervisor, Curriculum and Instruction Department

Bids Prepared By:

Stephanie Bunford, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent 

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

| DATE OF OPENING: April 18, 2012 @ 2:30 p.m | | | Contract Paper Group Inc. | | Mac Paper, Inc. | | Office Max | | Pyramid School Products | |
|--|----------|---------------------------------------|---------------------------|---------------------|------------------------|---------------------|------------|---------------------|-------------------------|------------|
| BID TITLE: Paper Products - Warehouse Stock | | | 1531 Boettner Rd. St. E | | 3300 Phillips Hwy. | | | | 6510 N. 54th Street | |
| BID: # 13-011-SB | | | Uniontown, OH 44685 | | Jacksonville, FL 32207 | | | | Tampa, FL 33610 | |
| ITEM # | QTY. | DESCRIPTION | | | | | | | | |
| GROUP I: XEROGRAPHIC PAPER | | | | | | | | | | |
| PP-03 | 21,840 | 8-1/2" X 11" Xerographic | \$24.57 | \$536,608.80 | \$26.25 | \$573,300.00 | \$25.74 | \$562,161.60 | NB | NB |
| | Cases | Product Numer/Manufacturer | 212972 | Fascopy | 1099 | Domtar | PIOX9001 | Boise | | |
| PP-13 | 120 | 8-1/2 x 14" Xerographic, Legal | \$36.07 | \$4,328.40 | \$39.00 | \$4,680.00 | \$34.83 | \$4,179.60 | NB | NB |
| | Cases | Product Numer/Manufacturer | 212974 | Fascopy | 1100 | Domtar | POIX9001 | Boise | | |
| Total "All or None" Bid Price - Group I | | | | \$540,937.20 | | \$577,980.00 | | \$566,341.20 | | NB |
| Pallets Required | | | 549 | | 22 | | | | | |
| Charge per Pallet / Exchange | | | 0 | 0 | 0 | 0 | 0 | 0 | | |
| GROUP I-A: XEROGRAPHIC PAPER (Recycle) | | | | | | | | | | |
| PP-03A | 21,840 | 8-1/2" X 11" Xerographic | NB | NB | NB | NB | \$34.01 | \$742,778.40 | NB | NB |
| | Cases | Product Numer/Manufacturer | | | | | PI055011 | Boise | | |
| PP-13A | 120 | 8-1/2 x 14" Xerographic, Legal | NB | NB | NB | NB | \$45.55 | \$5,466.00 | NB | NB |
| | Cases | Product Numer/Manufacturer | | | | | PI055014 | Boise | | |
| Total "All or None" Bid Price - Group I | | | | NB | | NB | | \$748,244.40 | | NB |
| Pallets Required | | | | | | | | | | |
| Charge per Pallet / Exchange | | | | | | | 0 | 0 | | |
| Waste Paper Content | | | | | | | 50.00% | | | |
| GROUP II: CONSTRUCTION PAPER | | | | | | | | | | |
| PP-18A | 2400 | Orange | NB | NB | NB | NB | \$4.07 | \$9,768.00 | 2.050 | \$4,920.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18B | 2400 | Holiday Green | NB | NB | NB | NB | \$4.99 | \$11,976.00 | 2.175 | \$5,220.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18C | 2400 | Holiday Red | NB | NB | NB | NB | \$5.00 | \$12,000.00 | 2.035 | \$4,884.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18D | 3000 | White | NB | NB | NB | NB | \$3.79 | \$11,370.00 | 1.740 | \$5,220.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18E | 2400 | Black | NB | NB | NB | NB | \$3.91 | \$9,384.00 | 1.780 | \$4,272.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18F | 1200 | Light Brown | NB | NB | NB | NB | \$4.50 | \$5,400.00 | 1.880 | \$2,256.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18G | 3000 | Yellow | NB | NB | NB | NB | \$3.79 | \$11,370.00 | 2.010 | \$6,030.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18H | 2000 | Dark Brown | NB | NB | NB | NB | \$2.71 | \$5,420.00 | 2.130 | \$4,260.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18I | 1000 | Purple | NB | NB | NB | NB | \$4.81 | \$4,810.00 | 2.120 | \$2,120.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18J | 1200 | Light Blue | NB | NB | NB | NB | \$2.71 | \$3,252.00 | 1.920 | \$2,304.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18K | 1200 | Light Green | NB | NB | NB | NB | \$4.81 | \$5,772.00 | 2.135 | \$2,562.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18L | 1000 | Pink | NB | NB | NB | NB | \$4.81 | \$4,810.00 | 2.065 | \$2,065.00 |
| | Packages | Product Numer/Manufacturer | | | | | | United Stationers | | |
| PP-18M | 1000 | Red/Orange **Discontinued item | NB | NB | NB | NB | NB | NB | iscontinued | |
| | Packages | Product Numer/Manufacturer | | | | | | | | |