



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

Michael J. Woodall, CPPO, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2112
727/ 774-2221 TDD: 813/794-2484
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

May 7, 2013

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPO, Purchasing Agent *MJW/acf*

RE: Bid #13-010-VJ Grounds Maintenance – Trinity Elementary School
Second Year Renewal of a Three-Year Contract
Mendez Landscaping and Tree Services

On July 24, 2012, official action (attached) was taken to award the above-referenced bid for Grounds Maintenance – Trinity Elementary School to Mendez Landscaping and Tree Services. This bid is a three-year contract, renewable annually based upon mutual consent of the parties. The first year of the agreement will expire on July 29, 2012.

Considering services have been satisfactory, Jose Hernandez, General Manager, Mendez Landscaping and Tree Services, was contacted to determine his willingness to enter into the second year of the agreement. As such, he has agreed in writing (attached) to enter into the second year of the agreement.

It is my recommendation at this time to enter into the second year of the agreement with the vendor noted above. The second year of the contract will cover the period of July 30, 2013 through July 29, 2014. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

MJW/acf
Attachments

Date/Time: May 1, 2013 08:42:00



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Department of Purchasing
Michael J. Woodall, CPPO, Purchasing Agent
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April 10, 2013

WQ/BID RENEWAL REQUEST
WQ/BID #: 13-010-VJ
WQ/BID TITLE: Grounds Maintenance – Trinity Elementary School

Yes, I agree to renew bid 13-010-VJ under the same terms and conditions as the existing bid.
The renewal period will begin on July 30, 2013 and expire on July 29, 2014.

No, I do not agree to renew bid 13-010-VJ.

Company Name: Mendez Landscaping & Tree Services Company

Signature: _____

Date: 4/11/13

Typed Name and Title: Jose M Hernandez (General manager)

Telephone (w/area code): 813-569-8763 Fax Number (w/area code): 813-443-6326

Email: Jmhito45@yahoo.com

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present; or (2) have direct contact with students; or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTN:

AMY FLACK, BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2224 (PHONE) (813) 794-2111 (FAX)

DATE DUE: PLEASE FAX OR EMAIL TO PURCHASING NO LATER THAN MONDAY, APRIL 15, 2013 BY NOON.

District School Board of Pasco County Bid Recommendation

Bid Title	Grounds Maintenance – Trinity Elementary		Number of Vendors Notified	262
Bid Number	13-010-VJ		Number of Bids Distributed	38
Date Solicited	May 17, 2012		Number of Vendors Bidding	10
Date Opened	June 14, 2012		Number of Formal “No Bid” Responses	0
Date Board Presentation	July 24, 2012		Funding Source	General Funds
Total Savings	\$3,518.95		Grand Total of Bid	\$13,480

Recommendation:

Recommend acceptance of bid from Mendez Landscaping and Tree Services as noted on the attached tabulation sheet as it is the most responsive, responsible, lowest, and best vendor meeting written specifications.

Term of Contract:

This is the first year of a three-year bid, renewable annually by mutual consent of both parties. The first year of the bid will begin on July 30, 2012 and end on July 29, 2013.

Notations and Exceptions:

This is an “all-or-none” bid for grounds maintenance at Trinity Elementary School.

The total savings was determined by averaging all prices and deducting the awarded bid.

Offers from the vendor listed herein is the only offer received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Mark Fox, Acting Director, Maintenance Department
Edward Flicker, District Custodial Service Coordinator

Bids Prepared By:

Vickie Jones, Interim Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG / mww*

District School Board
of Pasco County

JUL 24 2012

Board Approved

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - Trinity Elementary		A-Team Lawn Service, Inc.		Barick Land Management, Inc.		Central Florida Landscaping, Inc.	
BID #: 13-010-VJ		8610 Jolly Roger Dr.		14803 Clarendon Dr.		6109 Orient Rd.	
BOARD APPROVAL: July 24, 2012		Hudson, FL 34667		Tampa, FL 33624		Tampa, FL 33610	
		P 727-868-7202		P 813-503-7758		P 813-623-1771	
		F 727-863-7788		F 813-961-0756		F 813-620-3385	
Service	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
Mowing, weeding & string trimming	38	\$0.00	\$0.00	\$250.00	\$9,500.00	\$245.50	\$9,329.00
Edging	38	\$0.00	\$0.00	\$80.00	\$3,040.00	\$38.75	\$1,472.50
Hedge trimming (Annual basis)	1	\$13,704.00	\$13,704.00	\$1,400.00	\$1,400.00	\$3,006.00	\$3,006.00
Pruning (Palms)	2	\$0.00	\$0.00	\$400.00	\$800.00	\$425.00	\$850.00
Pruning (Non-Palms)	1	\$0.00	\$0.00	\$400.00	\$400.00	NC	\$0.00
Mulching	2	\$600.00	\$1,200.00	\$600.00	\$1,200.00	\$840.00	\$1,680.00
Grand Total		\$14,904.00		\$16,340.00		\$16,337.50	
Additional mulch applications Per cubic yard price installed:		\$50.00		\$65.00		\$42.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$50.00		\$85.00		\$50.00	

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - Trinity Elementary		Evolve Professional Landscape Mgmt.		Freedom Lawn Care, Inc.		Heredia Services	
BID #: 13-010-VJ		PO Box 2362		811 Lutz Lake Fern Rd.		8610 Barkwood Pl.	
BOARD APPROVAL: July 24, 2012		Bartow, FL 33831		Lutz, FL 33548		Tampa, FL 33615	
		P 863-585-5382		P 813-909-1520		P 813-770-6469	
		F 863-223-0275				F 813-448-1763	
Service	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
Mowing, weeding & string trimming	38	\$0.00	\$0.00	\$19,200.00	\$19,200.00	\$318.00	\$12,084.00
Edging	38	\$0.00	\$0.00	\$0.00	\$0.00	\$18.00	\$684.00
Hedge trimming (Annual basis)	1	\$14,500.00	\$14,500.00	\$0.00	\$0.00	\$350.00	\$350.00
Pruning (Palms)	2	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	\$700.00
Pruning (Non-Palms)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
Mulching	2	\$750.00	\$1,500.00	\$1,500.00	\$3,000.00	\$500.00	\$1,000.00
Grand Total		\$16,000.00		\$22,200.00		\$15,318.00	
Additional mulch applications Per cubic yard price installed:		\$100.00		\$65.00		\$50.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$100.00		\$65.00		\$30.00	

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - Trinity Elementary		J2 Lawn Care, Inc.		Mendez Landscaping & Tree Services		The Leaf Man	
BID #: 13-010-VJ		6145 Everlasting Pl.		4627 Byerle Cir.		9406 Hwy. 92 E., #109	
BOARD APPROVAL: July 24, 2012		Land O' Lakes, FL 34639		Tampa, FL 33634		Tampa, FL 33610	
		P 813-267-6168		P 813-569-8763		P 813-381-5133	
		F 813-929-8558		F 813-443-6326		F 888-527-4874	
Service	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total
Mowing, weeding & string trimming	38	\$280.00	\$10,640.00	\$240.00	\$9,120.00	\$275.00	\$10,450.00
Edging	38	\$40.00	\$1,520.00	\$40.00	\$1,520.00	\$100.00	\$3,800.00
Hedge trimming (Annual basis)	1	\$1,200.00	\$1,200.00	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00
Pruning (Palms)	2	\$0.00	\$0.00	\$120.00	\$240.00	\$2,000.00	\$4,000.00
Pruning (Non-Palms)	1	\$0.00	\$0.00	\$240.00	\$240.00	\$1,000.00	\$1,000.00
Mulching	2	\$800.00	\$1,600.00	\$630.00	\$1,260.00	\$2,500.00	\$5,000.00
Grand Total		\$14,960.00		\$13,480.00		\$25,450.00	
Additional mulch applications Per cubic yard price installed:		\$40.00		\$40.00		\$55.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$30.00		\$45.00		\$55.00	

District School Board of Pasco County Tabulation Sheet

BID NAME: Grounds Maintenance - Trinity Elementary		Your Environmental Solutions	
BID #: 13-010-VJ		7222 Jason Dr.	
BOARD APPROVAL: July 24, 2012		Zephyrhills, FL 33541	
		P 813-355-1334	
		F 813-782-9363	
Service	Quantity	Unit Price	Total
Mowing, weeding & string trimming	38	NC	NC
Edging	38	NC	NC
Hedge trimming (Annual basis)	1	\$1,250.00	\$15,000.00
Pruning (Palms)	2	NC	NC
Pruning (Non-Palms)	1	NC	NC
Mulching	2	NC	NC
Grand Total		\$15,000.00	
Additional mulch applications Per cubic yard price installed:		\$38.00	
Cost for bedding areas added at a later date based on incremental 10' x 10' area per month		\$15.00	