



# DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Department of Purchasing  
Michael J. Woodall, CPPO, Purchasing Agent  
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June 4, 2013

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Michael J. Woodall, CPPO, Purchasing Agent *MJW/m*

**SUBJECT:** Partnership Agreement  
PLACE (Pasco Learning and Activity Centers of Enrichment) and  
Early Childhood Programs (Head Start)

The attached partnership agreement is for the PLACE Programs at selected sites to provide extended summer care services for Head Start children during the summer.

The specific services are outlined in the agreement which is attached for your perusal. Early Childhood Programs will pay a flat fee of \$24,000 for extended summer care services. Head Start Federal funding will be used to provide these services. The services covered under this contract are considered educational services and therefore are exempt from the competitive pricing requirements as outlined in Department of Education 6A-1.012(11)(b). This agreement has been reviewed and approved by Nancy Alfonso, School Board Attorney.

At this time, we respectfully request your approval to enter into the attached agreement. Should you have any questions regarding this matter, please contact me or Angela Porterfield at your earliest convenience.

MJW/sb  
Attachments

Date/Time: May 29, 2013 08:54:00



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Memo # PRK-047-12/13

Contact: Angela Porterfield *cap*

Ext. # 42432

DATE: June 18, 2013

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Kurt S. Browning, Superintendent of Schools  
Amelia Van Name Larson, Assistant Superintendent for Student Achievement

SUBJECT: Partnership Agreement- Extended Day/Summer (2013) Services Pasco Learning and Activity Centers for Enrichment (PLACE)

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### **Introduction:**

The Head Start refunding application for 2012-13 includes the dual enrollment of four year olds in the Voluntary Pre-Kindergarten program. Funds generated through dual enrollment facilitate the provision of extended summer care services for enrolled Head Start children through Pasco Learning and Activity Centers for Enrichment (PLACE). This service is supported by Community Assessment results and data collected through the Head Start application process. There continues to be a growing need for extended quality care among working Head Start families.

### **Description:**

The PLACE Program has agreed to provide extended summer care services for Head Start children during the summer at selected sites. This agreement ensures collaboration between programs for the implementation of high quality extended summer care services that are in compliance with Head Start regulations.

*Strategic Focus: Engage Families, Communities, and Business*

*Strategic Goal: The district and schools will communicate with and engage all stakeholders in the educational process.*

### **Action Requested:**

Approval of the 2012-13 agreement for Extended Day Summer Services between the PLACE program and the Head Start program is requested.

### **Recommendation:**

The staff respectfully requests the approval of the 2012-13 agreement for Extended Day Summer Services between the PLACE program and the Head Start program.

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
AGREEMENT FOR EXTENDED DAY SERVICES/SUMMER SERVICES**

**Between**

**Pasco Learning and Activity Centers of Enrichment (PLACE)  
And ~~Prekindergarten Services~~ Early Childhood Programs**

**2012- 2013**

THIS AGREEMENT is made and entered, by and between Pasco Learning and Activity Centers of Enrichment (PLACE) and the ~~Department of Prekindergarten Services~~ Early Childhood Programs, which includes the Head Start preschool program.

The Pasco County Head Start/Early Head Start programs attempt to address changing community needs by establishing partnerships with the PLACE program. The intent of Extended Day is to meet the needs of high-risk and low-income families and of parents who are working or in school full time. The partnership assists the program in its efforts to meet the expanding needs of parents for childcare, while maintaining Head Start's goal of reaching the neediest in the community. Families are notified of PLACE services. The families apply directly to PLACE with the assistance from Head Start support staff if needed. Services are provided on a first come-first serve basis for working families of four-year-olds. A waiting list is created and used as openings occur. ~~Early Head Start provides full year services, either through home based or center based services.~~

WHEREAS, Pasco Learning and Activity Centers of Enrichment (PLACE) provides extended day services and full day services through the Pasco County school system,

WHEREAS, ~~Prekindergarten Services~~ the Early Childhood Programs has been awarded grant funding for the purpose of providing Head Start services to children enrolled through the Pasco County school system,

NOW, THEREFORE, the parties agree to collaborate on the following:

- ~~Recruitingment~~ of families and ~~assistingane~~ with the application process
- ~~Selecting~~ and ~~enhancingment~~ of the curriculum
- Ensuring that all children's needs are met
- Monitoring each site for compliance in accommodating any special needs or individual nutrition needs, including children with disabilities
- Seeking and delivering training opportunities that will support high quality services
- Managing and communicating behavior and discipline concerns
- Promoting family involvement and conduction follow-up as needed
- Program planning and evaluation
- Ensuring that children must comply with PLACE enrollment criteria as stated in the PLACE Client Handbook in order to ensure the safety and well-being of all children served by the program
- Encouraging and working with families to apply for School Readiness services through the Early Learning Coalition. If families receive School Readiness funding, program

CONTRACT REVIEWED  
AND APPROVED:

*aw* 5.22.13

