

**BOARD PROPOSAL**

**May 28, 2024**

**MEMORANDUM OF UNDERSTANDING**

**Relief Transportation Assistants**

In an effort to further provide assistance to their employees in their mission of safely transporting students to and from school each day, the Transportation Department will implement the Relief Transportation Assistant position beginning in the 2024-2025 school year.

This position will act as a substitute bus assistant monitoring and supervising student bus riders, including working with exceptional students when necessary for coverage due to route vacancies or employee absences. In addition, Relief Transportation Assistants will be able to assist new bus drivers as they assimilate into their new role and also may be assigned to runs that have particular challenges that may need additional support. This ability to assist on routes with new bus drivers and/or to aid with student management needs will be greatly beneficial to both the operation of the department along with increasing the likelihood of better retention success.

Relief Transportation Assistants will receive a \$0.50 (50 cent) per hour supplement.

The Board and the Union agree to begin implementation of this MOU at the start of the 2024-2025 school year in anticipation of ratification, and to meet during the year to resolve any issues or concerns that may arise as a result of this memorandum.

*Tom Needan*  
For the Board

*May 30, 2024*  
Date

*Hyun M. Ceewall*  
For the Union

*5/30/24*  
Date