MIS Form #302
2/15

District School Board of Pasco County

EMPLOYMENT AGREEMENT PROBATIONARY PERIOD

☐ Instructional *(Section I)* ☐ School Related Personnel *(Section II)* ☐ Non-Bargaining/ProTech/Admin *(Section III)*

Complete the applicable section and sign below

Section I: INSTRUCTIONAL

Employee_____ Position _____

Work Location _____

Pursuant to Florida Statute 1012.335, your employment is considered probationary for the current school year. This means your probationary period will end on *(date)*_____.

During this probationary period, your supervisor may dismiss you without cause. You may also resign during the current school year without any adverse action being taken by the District School Board of Pasco County.

At the end of the probationary contract, you shall be awarded an annual contract if you:

1. Hold an active professional certificate or temporary certificate issued pursuant to Florida Statute 1012.56, and rules of the State Board of Education;
2. Have been recommended by the school district superintendent for the annual contract based upon your evaluation under Florida Statute 1012.34, and approved by the District School Board of Pasco County;
3. Have not received an annual evaluation of unsatisfactory during the probationary contract;
4. Were hired and worked the entire scheduled contract for your position.

Section II: SCHOOL RELATED PERSONNEL

This document is to officially inform *(name)*_____of *(work site)*_____ that your employment as a *(position title)*_____is considered probationary for the first sixty (60) work days. The sixtieth (60th) day of employment for you is *(date)*_____.

During this probationary period, your supervisor may dismiss you without cause. You may also resign during the first sixty (60) work days without any adverse action being taken by the District School Board of Pasco County.

At the end of the sixtieth (60th) work day, if no employment action has been taken against you, you will continue to serve in the same position. Beginning with the sixty-first (61st) day of your employment, you may not be dismissed except for good and sufficient reasons as provided in Chapter 1012.40, Florida Statutes and in Article VII, Section A of the School Related Personnel Master Contract.

Section III: NON-BARGAINING/PROFESSIONAL TECHNICAL/ADMINISTRATOR

This document is to officially inform *(name)*_____of *(work site)* _____ that your employment as a *(position title)*_____ is considered probationary for the first ninety-seven (97) work days. The ninety-seventh (97th) day of employment for you is *(date)*_____.

During this probationary period, your supervisor may dismiss you without cause. You may also resign during the first ninety-seven (97) work days without any adverse action being taken by the District School Board of Pasco County.

At the end of the ninety-seventh (97th) work day, if no employment action has been taken against you, you will continue to serve in the same position. Beginning with the ninety-eighth (98th) day of your employment, you may not be dismissed, except for good and sufficient reasons that are neither arbitrary nor capricious and do not violate any federal or state law.

_____ _____

Employee Signature *Date* *Supervisor Signature* *Date*

DISTRIBUTION: HREQ; Employee